

St. Albans Parish Council

Email: clerk@stalbanpc.org

Web: www.stalbanpc.org

Minutes of the meeting of **St. Albans Parish Council** held on Tuesday 26th of May 2026 held at 6pm, at Emmanuel Church Hall, Church View Close, Nottingham.

Present: Cllrs. S Jablonskas (chair), R Ellis, D Jones, C Wilson, M Fletcher
Clerk: C Bryant, No members of the public.

SAPC019/26 APOLOGIES

Cllr. Helen Page sent apologies.

SAPC020/26 DECLARATIONS OF INTEREST

No declarations of interest were made.

SAPC021/26 LOCAL POLICING REPORT

No local policing report was received.

SAPC022/26 PUBLIC PARTICIPATION

No members of the public attended this meeting.

SAPC023/26 UPDATE FROM DISTRICT / COUNTY COUNCILLORS

Gedling Borough Councillor Rachael Ellis gave a brief report on the annual meeting of Gedling Borough Council and the Community Kitchen, which is now closed for the summer.

SAPC024/26 EXCLUSION OF PUBLIC AND PRESS

For item 28 it was resolved, should any attend, to require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 S1 (2).

- CLOSURE OF THE PUBLIC SESSION -

SAPC025/26 MINUTES

It was resolved to approve the draft minutes of the meeting held on the 13th of May as accurate.

SAPC026/26 BANKING ARRANGEMENTS

It was resolved to apply for an account with Lloyds Bank.

SAPC027/26 STAFFING COMMITTEE

It was resolved to delegate a staffing committee with Cllrs Ellis, Jones, Wilson and Fletcher as members, Cllr. Fletcher being a reserve member. It was further resolved that Cllr. Ellis be appointed interim chair of this committee.

- SAPC028/26 TO APPROVE TERMS OF EMPLOYMENT FOR THE CLERK**
It was resolved that the locum clerk start date was 15th May, and that pay will be SCP 24, £18.35.
- SAPC029/26 PAYE REGISTRATION**
It was resolved to authorise registration as an employer with HMRC.
- SAPC030/26 INSURANCE ARRANGEMENTS**
It was resolved to insure the council with Zurich at the quoted cost of £396
- SAPC031/26 AUDIT OF PREDECESSOR COUNCIL**
It was resolved to appoint Anne Daly as internal auditor for the predecessor council.
- SAPC032/26 DEFIBRILLATOR**
It was resolved to authorise the clerk to manage and inspect the defibrillator with Cllr. Jones as alternate inspector.
- SAPC033/26 NOTTS ALC**
It was resolved to defer this item pending receipt of an invoice.
- SAPC034/26 CO-OPTION**
It was resolved that we advertise the vacancy via the website and noticeboards.
- SAPC035/26 MEETING DATES**
It was resolved that the meeting dates will be Jun 30, Jul 28, Sep 29, Oct 27, Nov 24, Dec 29 (provisional), Jan 26, Feb 23, Mar 30, Apr 27.
- SAPC036/26 BUDGETING**
The draft budget was noted and will be further examined by councillors.
- SAPC037/26 CORRESPONDENCE AND ISSUES RAISED**
Correspondence regarding the dog fouling PSPO was delivered to the council, councillors discussed this as part of a larger discussion about the condition of the area.
- SAPC038/26 NEXT MEETING AGENDA ITEMS**
Items for the next meeting included Environmental Working Group, Priorities Plan, Parish Calendar.

- THE CHAIR CLOSED THE MEETING AT 7PM -