

St. Albans Parish Council

Email: clerk@stalbanpc.org

Web: www.stalbanpc.org

You are summoned to a meeting of **St. Albans Parish Council Staffing Committee** on Tuesday 30th of June 2026 to be held at Emmanuel Church Hall at 6:30pm.

AGENDA

S26-001 APOLOGIES

Committee to receive and resolve to accept any apologies.

S26-002 DECLARATIONS OF INTEREST

To note any declarations of interest, pecuniary or non-pecuniary.

S26-003 EXCLUSION OF PUBLIC AND PRESS

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be transacted.

- **CONFIDENTIAL SESSION** -

members of the public and councillors other than the staffing committee must leave at this point

S26-004 ELECTION OF CHAIR AND VICE CHAIR

To elect a Chair and Vice Chair of the Staffing Committee.

S26-005 REVIEW OF MINUTES OR NOTES

To review any relevant previous notes, minutes, or discussions prior to the delegation of the Staffing Committee.

S26-006 APPROVE TERMS OF REFERENCE

To approve the Staffing Committee Terms of Reference.

S26-007 CLERK CONTRACT OF EMPLOYMENT

To note the Clerk's contract of employment.

S26-008 LINE MANAGER ARRANGEMENTS

To agree a line manager for the Clerk.

Signed

Rachael Ellis

Staffing Committee Chair, St. Albans Parish Council.

Thursday 25th June 2026