

# St. Albans Parish Council

Email: [clerk@stalbanpc.org](mailto:clerk@stalbanpc.org)

Web: [www.stalbanpc.org](http://www.stalbanpc.org)

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You are summoned to a meeting of **St. Albans** Parish Council on Tuesday 26<sup>th</sup> of May 2026 to be held at Emmanuel Church Hall at 6pm.

## AGENDA

**SAPC019/26 APOLOGIES**

Council to receive and resolve to accept any apologies

**SAPC020/26 DECLARATIONS OF INTEREST**

To note any declarations of interest, pecuniary or non-pecuniary, to receive written requests for dispensations and grant dispensations as appropriate.

**SAPC021/26 LOCAL POLICING REPORT**

Council to receive crime figures from the police and any updates on community policing.

**SAPC022/26 PUBLIC PARTICIPATION**

An opportunity for the public to raise issues or concerns with the council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the chair and may speak for up to four minutes.

**SAPC023/26 UPDATE FROM DISTRICT / COUNTY COUNCILLORS**

Council to receive updates from district / county councillors.

**SAPC024/26 EXCLUSION OF PUBLIC AND PRESS**

To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 S1 (2) and resolve to exclude public and press for these items.

**- CLOSURE OF THE PUBLIC SESSION -**

members of the public may remain to observe but can take no further part in the council meeting

- SAPC025/26 MINUTES**  
To approve the draft minutes of the meeting held on the 13<sup>th</sup> of May as accurate.
- SAPC026/26 BANKING ARRANGEMENTS**  
To discuss and decide banking arrangements for the parish council.
- SAPC027/26 STAFFING COMMITTEE**  
To delegate a staffing committee and agree terms of reference.
- SAPC028/26 TO APPROVE TERMS OF EMPLOYMENT FOR THE CLERK**  
To note the start date, agree hours and pay for the Locum Clerk / RFO.
- SAPC029/26 PAYE REGISTRATION**  
To authorise registration as an employer with HMRC.
- SAPC030/26 INSURANCE ARRANGEMENTS**  
To agree an insurer for the parish council.
- SAPC031/26 AUDIT OF PREDECESSOR COUNCIL**  
To appoint an internal auditor for the predecessor council.
- SAPC032/26 DEFIBRILLATOR**  
To authorise the clerk to manage and inspect the defibrillator.
- SAPC033/26 NOTTS ALC**  
To discuss and approve membership of Notts ALC.
- SAPC034/26 CO-OPTION**  
To consider any co-option applications received and advertisement of vacancy.
- SAPC035/26 MEETING DATES**  
To discuss and approve an amended meeting schedule for the remainder of the year.
- SAPC036/26 BUDGETING**  
To note the draft budget for the year.
- SAPC037/26 CORRESPONDENCE AND ISSUES RAISED**  
To discuss any new correspondence received or issues raised by residents.
- SAPC038/26 NEXT MEETING AGENDA ITEMS**  
Council to identify and agree items for next meeting agenda.

- CLOSE -

Signed

*Callum Bryant*

**Parish Clerk**

Wednesday 20<sup>th</sup> May 2026