

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

10 February 2021

Summons:

You are summoned to a meeting of St. Albans Parish Council which will be held online on

17 February 2021, Commencing 7.00 pm

LOGIN – please follow this link: zoom details are as follows:

<https://us02web.zoom.us/j/85378310152?pwd=YmZUSzRVZkNONERNbIA1UmhyWFRpQT09>

to join the meeting. If you cannot connect to the internet you can join the meeting by phone. Please call the clerk on if you require assistance logging in or using an audio connection.

Meeting ID: 853 7831 0152

Passcode: 341718

Signed

Lynda Ogilvie

Locum Clerk to the Council

AGENDA

- SAPC21-25** Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- SAPC21-26** To receive apologies for absence.
- SAPC21-27** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- SAPC21-28** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- SAPC21-29** To receive minutes of St. Albans Parish Council meeting held on 20 January 2021, and resolve to sign these as a true record of the meeting.
- SAPC21-30** Matter arising from the minutes.
- SAPC21-31** To receive a report from the County and Borough Councillors.
- SAPC21-32** To receive oral reports from the Parish Councillors.

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- SAPC21-33** To receive questions and petitions from members of the public – for information only.
- SAPC21-34** To discuss and resolve the creation of an Events Working Group which will oversee the planning and execution of events in the Parish.
- SAPC21-35** FINANCE
- a. To update signatories for Council bank account.
 - b. Approval of training costs for Notts ALC training for Councillors
 - c. To approve Notts ALC subscription for 2021-22 - £518.71.
- SAPC21-36** To note correspondence(s) received and previously circulated to members.
- SAPC21-37** To receive Items for Notification to be included on next meeting's agenda.
- SAPC21-38** To receive update from Personnel working group.
- SAPC21-39** To confirm date of next scheduled meeting.

Draft Minutes of the Meeting of the Parish Council

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20 January 2021 – online meeting via Zoom

(Minutes produced by the Clerk Francesco Lari)

| Members Present | Members Present | Members Absent |
|-----------------|--------------------------|----------------|
| Cllr R Ellis | | |
| Cllr D Gibbons | | |
| Cllr J King | | |
| Cllr F Lari | Cllr M Thorpe (Chairman) | |
| | | |

Also present: one member of the public was logged into the online meeting. Penny Philpot from your health your way was in attendance till after discussion of SAPC21-010

SAPC21-001 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

None

SAPC21-002 To receive apologies for absence.

None

SAPC21-003 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

None

SAPC21-004 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

None

The council moves to anticipate discussion of item SAPC21-010.

SAPC21-010 To discuss the “Your Health Your Way” initiative

Presentation by Penny Philpot to the council of this free service offered to residents. The council suggest that we can put information about the service on social media and the website.

Penny Philpot leaves the meeting at the end of the discussion.

SAPC21-005 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed Lari, seconded King, approved unanimously.

SAPC21-006 To approve the creation of the officer role of acting clerk, an unpaid position and the appointment of this officer.

Cllr Lari explains that he advised against insertion of this point as the parish did not receive any answer to the request of legal advice submitted to NALC as the advisability and necessity of

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inserting the point. Cllr Thorpe says he has requested to insert this item and stands by its necessity.

Cllr Thorpe stated, Councillor Lari should not have been appointed to the position of clerk, which is the chief executive officer for the council and a paid position. The council should have created the officer role of acting clerk defined as an unpaid post to which the appointment could be made.

Proposed Ellis, Seconded Gibbons. Cllr Thorpe, Cllr King, Cllr Ellis and Cllr Gibbons in favour. Cllr Lari abstain. Motion approved.

SAPC21-007 To receive oral reports from the County and Borough Councillors.

Cllr Ellis highlight the economical difficulty caused by Covid. Cllr Gibbons report on the vaccination centre setup and the community kitchen activity.

SAPC21-008 To receive oral reports from the Parish Councillors.

SAPC 20-190 (logo design) update from Cllr Thorpe: no interest registered from any of the approached graphic designers. SAPC 20-191 (remove, replace or relocate the Parish notice board on Bewcastle Road) update from Cllr Thorpe: no answers received on the consultation done through a notice posted on the Bewcastle Road Parish notice board. SAPC 20-192 (defibrillator installation) update from Cllr Thorpe: went into the shop to ask for a contact but no feedback received. Cllr Jason: parking signs are now up near Bestwood park not to use the grass verges, the car park is used and the park is well frequented. Potholes in the area have been repaired. The installed defibrillator has been checked. Individual litter picks in the area done by members of Redhill Running Club. Arson attack on Muirfield park raised with police. Cllr Gibbons and Cllr Ellis: community kitchen working well. Cllr Lari: I have had the satisfaction of having given back to the community by volunteering for the clerk position in November. I was able to use my experience from the previous 4 years as a councillor in a higher authority, where I was chairman of the city budget commission. As a Councillor acting as clerk is unwaged, I have already saved about £1500 to the Council, money that will now be available to the community. Notwithstanding the many obstacles that I found in carrying out my role, I think I have managed to act with impartiality and with the interest of the whole of the parish in my mind. As a Councillor I am looking forward to the upcoming elections that will choose a substantial number of new councillors, that will hopefully progress forward our council activity. The issue with the path from the school raised by one of the parishioners has been solved with the help of the borough councillors Ellis and Gibbons.

SAPC21-009 To receive questions and petitions from members of the public

None

SAPC21-011 To received oral report from the Nottinghamshire Associations of Councils AGM. (Cllr Thorpe & Cllr Gibbons)

Cllr Thorpe reports: Subscription fee announced to go up from 19p to 19.6p for parishioners, but no official communication received by the parish yet. The housing secretary Rt Hon Robert Jenkins declares this is not the right moment for the re-organisation of councils' structure. Question from Cllr Thorpe about planning and greater Nottingham Plan, the housing secretary says he expect brownfield redevelopment not green field, and he expects green field development to be

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challenged. Advertisement of the opening for a permanent clerk position in our council done by Cllr Thorpe in the meeting.

SAPC21-012 To authorize the vouchers for the photography competition based on section s.137 of the Local Government Act 1972. Assessment of the direct benefit for the area.

The council assess these direct benefits: advertisement of the area, raising the moral in these difficult times. Cllr Thorpe propose, Cllr Lari second. Approved unanimously.

SAPC21-013 To acknowledge correspondence declining the grant to Warren Action Group approved at SAPC20-135.

Acknowledged.

SAPC21-014 Oral report on the Parish Council Christmas Event 2020. (Cllr King)

Cllr King reports on the event that was very well received by the community. Proposes to repeat this event and similar events as well. Thanks all present councillors for the support received. All Cllrs thanks Cllr King.

SAPC21-015 To note that a vacancy exists due to the disqualification through nonattendance.

Sarita Rehman-Wall disqualified for non-attendance.

SAPC21-016 To consider the budget proposal and set a budget for the 2021-22 financial year.

Moved 250 from skip to staff training, proposed Cllr Thorpe, seconded Cllr King approved unanimously.

SAPC21-017 To consider and resolve the precept to be demanded from the precepting authority and sign the relevant paperwork.

The Council requires a precept of £28,269 that translates in leaving the Band D charge unchanged at £30.46. Cllr Ellis propose, Cllr Thorpe second, approved unanimously.

SAPC21-018 FINANCE

- a. To receive the Payments and Receipts report for September 2020 to December 2020.

Cllr Gibbons propose, Cllr Thorpe second, approved unanimously.

- b. To receive and note the bank reconciliation for November/December 2020.

Cllr Thorpe propose, Cllr King second, approved unanimously.

- c. To consider any additional items to be added to the printed payment schedule.

There are none: Cllr Lari prop, Cllr Thorpe second, approved unanimously.

- d. To approve the payment schedule for January/February 2021.

Cllr Thorpe propose, Cllr Ellis second, approved unanimously.

SAPC21-019 PLANNING. To note the following planning applications:

- 2020/1152 Single-storey side and rear ground-floor extension to incorporate existing self-contained annexe into main house. 15 Robin Hood Road

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- 2020/1196TPO Oak (T1) - Reduce overextended limb by 4m to reduce risk of limb failing. 11 Pavilion Road
- 2020/1208 Single storey rear extension (orangery) to existing dwelling. 4 Cairngorm Drive
- 2020/1240 Single storey side extension. 19 Sidlaw Rise
- 2020/1233 Existing games room outbuilding regularisation. 57 Jermyn Drive

The parish council takes a neutral stance on all applications.

SAPC21-020 To note correspondence(s) received and previously circulated to members.

Noted

SAPC21-021 To receive Items for Notification to be included on next meeting's agenda.

The following items are proposed for inclusion:

Training for councillors as per NALC circulated emails.

Easter initiative. Christmas 2021 initiative. Exploring the creation of an "event" working group tasked with all these.

Inserting an item of "Matters arising from minutes" in the agenda.

SAPC21-022 To confirm date of next scheduled meeting.

February 17 at 7PM confirmed

An extension of the meeting over the 2hrs limit for a further 15 mins max is agreed by the Council.

SAPC21-023 To consider appointment of Lynda Ogilvie as locum clerk until a permanent clerk is appointed.

Cllr Lari thinks this it is not a good use of Council resources as we will appoint shortly a new permanent clerk after the ad for the vacancy deadline of February 6, and he is willing to keep doing the role of clerk pro bono till the Feb 17 council. The Council discuss. Cllr Gibbons propose, Cllr Ellis second, all Cllrs vote in favour of appointing Lynda Ogilvie except Cllr Lari that vote against.

SAPC21-024 To consider dismissal of clerk Francesco Lari.

Amendment: Cllr Lari will remain as clerk until acceptance of locum as per previous item. Cllr Ellis propose, Cllr King second, all vote in favour except Cllr Lari that abstain.

The meeting is closed at 22:10

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| Training | | |
|------------------|------------------------|--------------------------|
| | Freedom of Information | Introduction to Planning |
| Cllr Lari | £16.80 | £16.80 |
| Cllr Ellis | | |
| Cllr King | - | - |
| Cllr Gibbons | | |
| Cllr Thorpe | £16.80 | £16.80 |
| Sub Total | | |
| Total | | |

£16.80 each session per person

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INVOICE

Invoice Date 29 Jan 2021
Invoice Number INV 1944
Reference Subs 2021

Nottinghamshire
Association of Local
Councils
Minster Chambers
Church Street
Southwell
Nottinghamshire
NG25 0HD

| | | | |
|--|---------|------------------|---------------|
| Annual Subscription for the year commencing 1 April 2021 | 1.00 | 36.75 | 36.75 |
| Standing Charge | | | |
| Rate per elector: 19.6p (based on number of electors on the electoral roll as at 1st April 2020) | 2459.00 | 0.196 | 481.96 |
| | | Subtotal | 518.71 |
| | | TOTAL NO VAT | 0.00 |
| | | TOTAL GBP | 518.71 |

Due Date: 1 Apr 2021

Please make cheques payable to Nottinghamshire Association of Local Councils
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