

# St Albans Parish Council

Email: [clerk@stalbanspc.org](mailto:clerk@stalbanspc.org) Website: <https://stalbanspc.org>

11<sup>th</sup> November 2020

## Notice:

You are invited to a meeting of St. Albans Parish Council which will be held online on

**Wednesday, 18<sup>th</sup> November 2020 at 19:00.**

LOGIN – please follow this link to join the meeting:

<https://us02web.zoom.us/j/82100494039?pwd=M1o5blowT0dWUTJPY3UvQVh6T3ppQT09>

Meeting ID: 821 0049 4039

Passcode: 736235

If you cannot connect to the internet you can join the meeting by phone:

+44 203 051 2874  
+44 203 481 5237  
+44 203 481 5240  
+44 203 901 7895  
+44 131 460 1196

Please contact the chairman via email [martyn@stalbanspc.org](mailto:martyn@stalbanspc.org) if you are having any issues logging in.

Signed

***Councillor Martyn Thorpe***

Chairman

- SAPC20-181** To consider volunteers from the council to temporarily oversee the role of clerk until a locum or permanent clerk is appointed.
- SAPC20-182** Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- SAPC20-183** To receive apologies for absence.
- SAPC20-184** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- SAPC20-185** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- SAPC20-186** To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

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- SAPC20-187** To receive a report from the County and Borough Councillors.
- SAPC20-188** To receive questions and petitions from members of the public
- SAPC20-189** To consider the parish councils position on the 'Greater Nottingham Growth Plan' (Cllr Lari).
- SAPC20-190** Proposal to approach local graphic designers to get quotes for creating a Parish Council crest/logo (Cllr Thorpe).
- SAPC20-191** To consider whether to remove, replace or relocate the Parish notice board on Bewcastle Road. (Cllr Thorpe)
- SAPC20-192** To receive update on the defibrillator installation (Cllr Thorpe).
- SAPC20-193** To receive update from Coronavirus emergency action group (Cllr Lari & Cllr Ellis).
- SAPC20-194** To receive update on the council's photography competition (Cllr Ellis).
- SAPC20-195** To consider future assistance from Wellers Law Group with any legal matters.
- SAPC20-196** To consider Christmas activity lead by the Parish Council and funding required.
- SAPC20-197** FINANCE
- a. To receive the Payments and Receipts report for September to November 2020.
  - b. To consider any additional items to be added to the printed payment schedule.
  - c. To approve the payment schedule for October/November and agree to sign it.
- SAPC20-198** PLANNING
- To consider the following planning applications: **None to currently consider**
- SAPC20-199** To note correspondence(s) received and previously circulated to members.
- SAPC20-200** To receive Items for Notification to be included on next meeting's agenda.
- SAPC20-201** To confirm date of next scheduled meeting.

# St Albans Parish Council

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Tuesday, 10 November 2020

## **DRAFT** Minutes of the Meeting of the Parish Council

29<sup>th</sup> September 2020 – online meeting via Zoom

(Minutes produced by the Chairman)

Members Present	Members Present	Members Absent
Cllr R Ellis		Cllr S-M Rehman-Wall
Cllr D Gibbons		Cllr F Lari
Cllr J King		
	Cllr M Thorpe (Chairman)	

Also present: The Clerk, County Councillors and several members of the public were logged into the online meeting.

**SAPC20-155** Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

***There were none. The clerk would record the meeting to aid the production of the minutes.***

**SAPC20-156** To receive apologies for absence

***None received.***

**SAPC20-157** To receive questions and petitions from members of the public – for information only.

***None received.***

**SAPC20-158** To receive a report from the County and Borough Councillors

***Cllr Ellis, Greater Nottingham Plan raised and Park and Ride raised.***

***Planning matter currently. Petition on these issues escalated by***

***County Councillor Payne (present). St Albans community kitchen and success.***

***Cllr Gibbons, wanted to thank community groups in supporting community kitchen.***

***Cllr Payne, Greater Nottingham Plan consultation, local Council has to have a plan and housing growth, directed to edge of urban areas.***

***Objecting to public housing development in local area. Park and ride, not supported by either County Councillor. County Council decision***

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***not Gedling Borough Council. Written to County Councillor with concerns.***

- SAPC20-159** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- None received.***
- SAPC20-160** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- SAPC20-180.***
- SAPC20-161** To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).
- Typo raised by Cllr Thorpe SAPC20-141 should read, duplicate of item 139 not 129. Amended agreed by Council.***
- SAPC20-162** To consider whether to reply to Nottinghamshire County Council's Unitary Authority bid and possible consequences for parish councils.
- Council moved should reply, expressing concerns of the impact on the Parish Council should it lose the services of Gedling Borough Council. Reply to be made to Nottinghamshire County Council by Clerk.***
- SAPC20-163** To note that a vacancy exists due to the disqualification through non-attendance.
- Noted by the council.***
- SAPC20-164** To consider the formation of a Personnel Working Group and determine its heads of terms.
- Cllr Thorpe and Cllr Ellis wished to be part of the working group. Cllr Lari had previously voiced interest. Cllr King and Cllr Gibbons will assist but not be as active due to work commitment. Membership of working group and terms of reference agreed by the Council. Group to be reviewed at annual meeting.***
- SAPC20-165** To consider re-appointing D Dixon accountancy as the internal auditor.

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## **Approved by the Council.**

**SAPC20-166** To consider a grant application from STARS for £500 towards a Reverse Halloween Parade.

**Heard from member of STARS present who provided more information on the event. Approved by the Council.**

**SAPC20-167** To consider delegation of attendance at the Notts ALC 75th AGM 19th November.

**Council approved Cllr Thorpe and Cllr Gibbons attending.**

**SAPC20-168** FINANCE:

*To receive the Payments and Receipts report for July + August 2020.*

**Approved by the Council.**

*To receive bank reconciliations for the first quarter and agree for it to be signed as a correct record.*

**Clerk raised should read up to August. Approved by the Council.**

*To consider any additional items to be added to the printed payment schedule.*

**STARS grant payment to be added. Approved by the Council.**

*To approve the payment schedule for September/October and agree to sign it.*

**Approved by the Council.**

**SAPC20-169** To consider a first draft budget

**Cllr King raised point of purchasing more poppies for Remembrance Day to cover the Warren area of the Parish, intend to purchase noted and reimbursement to be considered at future meeting. Draft budget approved by the Council.**

**SAPC20-170** PLANNING

*To consider the following planning applications:*

1. [2020/0108 | Change of use of pavilion building and Groundsman's cottage to day nursery along with external alterations to the building, a single storey extension, erection of 2.4m palisade fencing and the change of use of farmland to a car park associated with the day nursery | Redhill Pavilion Thornton Avenue Redhill NG5 8JG](#)

**On board with the Parish. Council resolved to take a neutral stance.**

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2. [2020/0048 | Single storey extension to existing stables and related storage | Gaunts Hill Bestwood Lodge Drive Bestwood Nottinghamshire NG5 8NF](#)

**Council resolved to take a neutral stance.**

**SAPC20-171** To consider whether and if so how to reply to the following NALC consultations:

1. [PC11-20 | WHITE PAPER: PLANNING FOR THE FUTURE](#)

**Council agreed for Clerk to write to consultant voicing concern.**

2. [PC12-20 | TRANSPARENCY AND COMPETITION: DATA AND LAND CONTROL](#)

**Council agreed to deferred item.**

**SAPC20-172** To receive an update on the council's photo competition (Cllr King) and encourage contributions to be displayed on the council's new website.

**Council agreed to adopt the competition with some slight amendments.**

**SAPC20-173** To receive an update on the council's new website and councillor email addresses.

**Noted by the council.**

**SAPC20-174** To receive an update on the defibrillator installation and debate alternative locations.

**Second location not confirmed yet. Council approved approaching the shop in the Parish to see if can get it located there.**

**SAPC20-175** To receive an update from Coronavirus emergency action group (Cllrs Lari and Ellis).

**Group has reached out, no responses. Community kitchen support focus currently.**

**SAPC20-176** To note the correspondence received and previously circulated to members.

**Noted by the council.**

**SAPC20-177** To receive Items for Notification to be included on next meeting's agenda. (for information only).

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*Item regarding second notice board in Warren area to be added. Also item to approve the purchase of the Poppies for the Warren area raised by Cllr King.*

**SAPC20-178**

To confirm date of next scheduled meeting.

***Council confirmed date 21<sup>st</sup> of October at 7pm.***

**SAPC20-179**

To resolve the exclusion of public and press for the next item

**SAPC20-180**

To consider and decide personnel issues.



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## Notice Board on Bewcastle Road

### *Current Notice Board*





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## Heading towards Oakwood Academy



[Sourced google maps](#)

## Heading towards Warren Academy



[Sourced google maps](#)



Photo taken by Cllr Thorpe



Photo taken by Cllr Thorpe

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THE ROYAL BRITISH  
LEGION



Poppy  
Appeal

ORDER 31194614

## Thank you for your order!

We will get your order ready for shipping according to your requested delivery date of 02/11/2020. We will send you another email once your order is ready to be shipped.

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## Order summary



Events Poppy (450mm/18") × 50

**£150.00**

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Subtotal

**£150.00**

Shipping

**£0.00**

Taxes

**£0.00**

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Total

**£150.00 GBP**

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### Receipts and Payments September to November 2020

#### Receipts:

<u>Purpose</u>	<u>From</u>	<u>Description</u>	<u>Value</u>
-	-	-	-
<i>Total</i>			<b>£0.00</b>

#### Payments:

<u>Purpose</u>	<u>To</u>	<u>Description</u>	<u>Value</u>
Reimbursement	Cllr King	Lamp Post Poppies from The Royal British Legion	£150.00
Payment	GBC	Installation of Christmas tree and lights	
<i>Total</i>			