

ST ALBANS PARISH COUNCIL

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Minutes of St Albans Parish Council Meeting

Tuesday 30 July 2024, Emmanuel Church, Church View Close, Nottingham. NG5 9PE

Present: Cllr Todd (Vice-Chair), Cllr Lari, Cllr O'Neill, Cllr. Bryant, Cllr. Reed

In Attendance: 3 x members of the public, Gedling Borough Cllr Ellis

No.	Agenda Item	Discussion
		Meeting opens at 7PM Cllr Lari to act as Clerk for the purposes of this meeting. Proposed: Cllr Bryant; Seconded: Cllr O'Neill. All in favour.
555	To receive apologies for absence	Received apology from Cllr. Jones
556	Declaration of Interests	None received
		It is moved to change the order of discussion and start with item 559. Proposed: Cllr Lari; Seconded: Cllr Bryant. All in favour.
559	Provision of staffing committee	Everyone declares that they had read the Staffing Committee Terms of Reference circulated prior to the meeting and that they found no exceptions. It is suggested that the terms of reference can be amended at the next full Council this being their first adoption. Moved to adopt the terms of reference. Proposed: Cllr. Lari; Seconded: Cllr Bryant all in favour Creation of the staffing committee. Cllr Lari, Cllr O'Neill, Cllr. Bryant, Cllr. Reed volunteer as members. Cllr Bryant tells Council that Cllr. Jones has expressed a desire to be a

		<p>member. Proposed to create the staffing committee in the persons of Cllr Lari, Cllr O'Neill, Cllr. Bryant, Cllr. Reed, Cllr. Jones. Proposed: Cllr. Bryant; Seconded: Cllr O'Neill All in favour</p> <p>Propose to nominate Cllr. Bryant as Chairman of the Staffing Committee. Proposed: Cllr. Lari; Seconded: Cllr. Reed All in favour</p>
557	Arrangement for the clerk and appointment of locum or acting Clerk	<p>The name of the locum Clerk contacted by Cllr. White has been requested prior to this meeting but has not been provided. Motioned not to appoint an acting Clerk as the Staff Committee is now established and has in his power to Appoint a locum clerk for a period of up to 6 months. Cllr. White is to be asked again for the name of the locum clerk he contacted, and this person should be given priority consideration by the Staffing Committee subject to his/her name being provided by August 9th. Proposed: Cllr. Lari; Seconded: Cllr. O'Neill 4 in favour, 1 against</p>
558	Arrangements for website continuity, web hosting payment and management	<p>The current website provider gave notice in May that the contract would not be renewed, and services would cease from 1st August. The webhosting expires at the end of August. It is a legal requirement to have a Parish Council website, and, therefore, we will need to arrange for this to be paid with urgency.</p> <p>Web hosting renewal date will be end of August (2023 was 29/8, 2022 was 30th) Currently hosted with A2 Hosting, Drive package, last year renewal price was \$187.06 USD (pre tax \$155.88 USD) GBP approx £145. This year renewal price will be \$201.456 USD (pre tax \$167.88 USD) - GBP approx £157</p> <p>Motioned to renew with the current host with a maximum payment of £200. Proposed: Cllr. Lari; Seconded: Cllr. Bryant 4 in favour, 1 against</p>

		As website provider no longer available motioned that Cllr. Lari is to upload Council docs to the current website till a Clerk can take on the task. Proposed: Cllr. Bryant; Seconded: Cllr O'Neill 4 in favour, 1 against
560	Items for information or resolution for the next agenda	Cllr Ellis note that Sunday 4 th of August she will organize a litter pick in the area. On Saturday 3 rd of August there is a summer fayre at the Church Hall from 10am-2pm. Cllr. Todd proposes the staffing committee terms of reference are reviewed at the next full Council.
561	To note the date of the next ordinary meeting September 17 th , 2024	Noted
		Meeting closed at 7:50PM

Approved as a correct record and signed

----- (Chair)