

## ST ALBANS PARISH COUNCIL

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### Minutes of St Albans Extraordinary Parish Council Meeting Tuesday 15 October 2024, Emmanuel Church, Church View Close, Nottingham. NG5 9PE

**Present:** Cllr Todd (Vice-Chair), Cllr Lari, Cllr Gardiner, Cllr. Bryant, Cllr. Reed, Cllr. Jones, Cllr. King

**In Attendance:** several members of the public, Gedling Borough Cllr Ellis

No.	Agenda Item	Discussion
		Meeting opens at 7PM Cllr Lari to act as Clerk for the purposes of this meeting. <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Todd. All in favour.
573	To receive apologies for absence	Received apologies from Cllr. O'Neil and Cllr. White
574	Public Participation	Questions from members of the public on Benches on the football field, Christmas Tree/Christmas Lights.
575	Update from District Councillor	Cllr. Ellis provided an update about: <ul style="list-style-type: none"><li>• Wednesday Benefit advice sessions run by Gedling BC at the miner's welfare in Bestwood Village. Council asks that these sessions are held in the Parish area as well, maybe on alternate weeks</li><li>• Warm kitchen in Emmanuel Church started again after the summer break</li><li>• available options for the land adjacent to Muirfield Park</li></ul>
576	Declaration of Interests	None received
577	Exclusion of public and press	It is decided to move item 579a to the end of the session and exclude the public from that and item 586. <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Todd. All in favour.

578	Minutes	The minutes of the extraordinary meeting held on 17 <sup>th</sup> Of September 2024 were accepted as accurate. <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Reed. Minutes approved with the vote in favour of all Councillors that were present at that meeting
579b	To agree temporary arrangements for the Clerk and RFO, including access to Clerk email account, and to appoint, if necessary, an acting Clerk and acting RFO or a Locum Clerk.	After some discussion it was agreed to  nominate Cllr. Reed as acting Clerk with access to the Clerk email starting from June 1 <sup>st</sup> <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Lari. Approved 4-3 (in favour Bryant, Lari, Jones, Reed, against Todd, King, Gardiner)  nominate Cllr Lari as acting RFO with the mandate to initiate payments on the bank account for financial decisions taken at Council meetings <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Jones. Approved 4-3 (in favour Bryant, Lari, Jones, Reed, against Todd, King, Gardiner)
580	Financial Management	Cllrs. Jones, Gardiner and Reed to be added to the bank account signatories
581	Watering Contract	Cllr. Jones will keep asking for quotes, item to be rediscussed at the next Council
582	Planters Maintenance	Proposed to enquire if someone may adopt the planters in Muirfield
583	Website, Social Media and IT management	Decided that Cllrs Lari and Gardiner will ask quotes for the transition to a gov.uk domain and the management of the website and email. <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr.Gardiner. all in favour
584	2023/24 AGAR and AUDIT	The Council does not have the details of who is doing the audit as these are only known to the chairman and haven't been shared. The Council will try to obtain these and proceed.
585	Grant Application	After some discussion the WAG Fireworks display grant application was approved <b>Proposed:</b> Cllr Bryant; <b>Seconded:</b> Cllr Jones. Approved 4-3 (in favour Bryant, Lari, Jones, Reed, against Todd, King, Gardiner)
		The public leaves the room
579a	To discuss loss of Locum Clerk	Discussion on the item
586	Staffing Committee Update	Cllr. Bryant provides updates on the Recruitment progress, the Collection of documents and items from former Clerk and the Finalisation of Former Clerk's employment

	Meeting closed at 9:10PM
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**Approved as a correct record and signed**

-----**(Chair)**

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