

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

MINUTES of the Meeting held on Tuesday 28 February 2023 at Church Hall, Emmanuel Church, Church View Close, Nottingham, NG5 9QP

Present: Cllrs J King (In the Chair) F Lari, D Gibbons, R Ellis, B O'Neill. M Thorpe

In Attendance: Lynda Ogilvie (Locum Clerk) and 8 members of the public

Cllr King (Chair of the Council) welcomed everyone and opened the meeting at 7.25, following open session with electors.

348. Apologies for absence

Apologies for absence were received and accepted from Cllrs C Bryant and P Clark

349. Declarations of Interest – to receive disclosures of pecuniary and non-pecuniary interests pursuant to Section 31 of the Localism Act 2011 from Councillors on matters to be considered at this meeting.

There were no declarations of interest declared.

350. To approve the Minutes of the meeting held on 31 January 2023

Cllr O'Neill proposed that the Minutes be accepted as a correct record, seconded by Cllr Gibbons, and all in favour. The Minutes were therefore signed as a correct record.

351. To receive oral reports from Councillors

- Cllr Gibbons had arranged for a dog bin to be re-sited, following requests from residents.
- Cllr Ellis reminded everyone that Gedling BC budget meeting would be held on Thursday 2 March, and associated reports were available online. She also said that Gedling BC has run two meetings with Clerks, and more are planned. Questionnaires are being issued to gather views on issues and governance.
- Cllr Thorpe noted that the venue for local elections would not be at the school this time, and that photo ID would be required for voters.
- Cllr King reported that an attempted break in at his home had been thwarted by the vigilance of members of the community, and he thanked those who were present for their help.

352. To consider any Planning Applications

No planning applications had been received for consideration.

353. Clerk Update – Outstanding Matters

a) Planters

VIA licence had been received for three of the planters, and this was approved and signed. A site for delivery needs to be agreed, and Locum Clerk has contacted GBC to see if the lock up at the hotel can be used. Failing this, Cllr King is willing to have them delivered to his home pending installation.

b) Purchase of Lamppost poppies

Agreed that this should be actioned so as to ensure the poppies are available at the appropriate time later in the year.

c) Installation of Christmas lights

It was noted that VIA should be contacted re alterations to the agreed lampposts so that Christmas lights can be attached.

It was agreed that Locum Clerk will proceed with purchasing the lights previously agreed so that they are available for the Christmas period.

d) Installation of Notice Board

Members agreed to ask GBC for permission to install the new notice board at the football ground off Robin Hood Road, and also to ask if GBC could assist in installing it.

353. Correspondence

- An email has been received from EM Ambulance Service, offering to run a free awareness session on CPR for the community. Members welcomed this approach, and agreed to make suitable arrangements to host the event. Costs such as hall hire and other incidentals will be covered by the Parish Council. Cllrs Lari and Ellis will take this forward.
- Also a request has been received to place a poster advertising the Nottinghamshire County Show on notice boards and elsewhere in the parish. Members agreed that the poster could be placed on the website and in notice boards.

354. Finance

a) To approve payments

The following payments were approved:

- Locum Clerk duties for November, December and January - £680
- Nottinghamshire Association of Local Councils subscription - £628.68
Cllr King proposed that St Albans PC continues in membership with the Nottinghamshire Association of Local Councils, seconded by Cllr Thorpe, all in favour. Thereafter the subscription payment as above was approved.

b) To note budget update

No update was tabled as it remained the same as last month.

c) Any Other Matters appertaining to finance

There were no other matters appertaining to finance.

356. To consider and approve arrangements for further maintenance and checks on defibrillators in the parish

The current arrangements were outlined, which are that one current councillor checks one of the defibrillators, and a former councillor checks the second one.

After discussion, Cllr Thorpe proposed that the former councillor be invited to check both defibrillators, seconded by Cllr O'Neill. 5 members voted in favour of this proposal, 1 (Cllr Lari) voted against the proposal. Therefore the motion was carried.

357. To consider cleaning alleyways and paths in the parish

This matter had been discussed last Spring, and an organisation quoted for the work. This was not taken forward due to a change of Clerk, and unfortunately it has now been ascertained that the original company which quoted is no longer operational. Members agreed that new quotes should be sought so that they can be presented to the new Council in May for approval.

The original list of sites will be circulated, and it may be possible to ascertain if some are the responsibility of individuals who can be asked to carry out the required cleaning.

358. To Consider Grant Application from StARS for Easter Event

Members approved the grant of £350 to StARS to create an Easter Trail through Bestwood Country Park, which will be open to all residents from 1-8 April.

359. To Consider Resolving that under Section 100 A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the basis that it would likely disclose exempt information.

The meeting so Resolved.

360. To receive information about payments made to the former Clerk after termination of her contract and consider options for recovery

Members received a report on payments made to the former Clerk, and agreed that a letter would be sent asking for confirmation of her final working date, and details of any other matters appertaining to her final payments. Once this has been received, the matter will be considered further if necessary.

361. Date of the next meeting:

Tuesday 28 March 2023.

There being no further business, Chair thanked everyone for attending, and closed the meeting at 8.45 pm