

# St Albans Parish Council

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## ST ALBANS PARISH COUNCIL

**Meeting of the Council to be held on Tuesday 29 November 2022**

**Church Hall, Emmanuel Church, Church View Close, Nottingham,  
NG5 9QP**

### MINUTES

**Present:** Cllr J King (In the Chair), Cllrs F Lari, M Thorpe, P Clark, B O'Neill

**In Attendance:** Lynda Ogilvie (Locum Clerk), and 4 members of the public

**Chair welcomed everyone and opened the meeting at 7.09 pm, after members of the public present had addressed the Council.**

#### **383. Apologies for Absence**

Apologies were received from Cllrs D Gibbons and R Ellis (attending another meeting) and Cllr C Bryant (health). Apologies were accepted.

#### **384. Declarations of Interest – to receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 of the Localism Act 2011 from Councillors on matters to be considered at this meeting.**

Cllr Clark declared a non-pecuniary interest in Agenda Item 388. There were no other declarations of interest.

#### **385. To approve the Minutes of the meeting held on 25 October 2022**

Cllr Lari proposed that the Minutes of the meeting held on 25 October 2022 be approved as a correct record, seconded by Cllr Clark, and all members in favour.

#### **386. Casual Vacancy – to note that no election has been called by electors, and to consider applications to fill the Casual Vacancy**

It was noted that there had been no applications for the Casual Vacancy. As we are now within 6 months of an election, there is no requirement to continue to try to fill the vacancy, and Cllr King proposed, seconded Cllr Thorpe that no further action to fill the vacancy should take place. Four members voted in favour of the motion, one against. Therefore the notices for the Casual Vacancy will be removed.

#### **387. To receive oral reports from Councillors**

Cllr Lari reported that he had been in touch with Community Heartbeat who have explained the procedure for monitoring the defibrillator which is registered with them. There is a second defibrillator at The Hollies Nursery, but it is not clear where this is registered or how it is being monitored and maintained. This will be investigated further.

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Also, Cllr Lari has been given administrator status by Unity Bank and has been able to clear the backlog of unpaid items.

Cllr Clark referred to an infestation of rats in the gardens area, which has been reported to Gedling Borough Council.

It was also noted that bulky items could be removed free of charge for elderly residents.

Cllr O'Neill reminded Councillors of Warren Primary School's Christmas fair on 9 December.

## **388. Grant Application from WAG for £1425 for food parcels to residents**

Councillors clarified a number of issues with a representative of WAG present, including how recipients would be identified, and that WAG would cover costs over the grant applied for. Cllr Thorpe proposed that the grant be approved, seconded by Cllr Lari. Four members in favour of the proposal, one against. Therefore the motion was carried.

## **389. To Consider options and costs of Planters**

Two quotes for planters have been obtained, one from Amberol at £4954.03 and the second from Plantscape at £4078.80. Cllr King proposed that the Amberol planters be purchased as although more expensive, they appear to be more durable. Motion was seconded by Cllr Thorpe, four councillors voted in favour of the motion, one councillor voted against, therefore the motion was carried and the Amberol planters will be purchased and installed for next Spring.

## **390. Planning Application – 2022/0975 1 Moss Close, Bestwood NG5 8SD: Change of use from a Dwelling House C3 to a 3 bedroom Residential Institution (C2) including garage conversion into habitable room**

Chair invited a resident to explain his and other residents' concerns about this application, including the potential impact on neighbouring properties, the lack of information to support the application, and the loss of a bungalow which would be suitable for elderly residents.

Members approved the Locum Clerk contacting Gedling Borough Council expressing concerns about this application for the above reasons.

## **391. Consultation on East Midlands Devolution**

This has already been widely circulated, so no further action was considered necessary.

## **392. Clerk Update – Outstanding Matters**

Locum Clerk reported that she had now received an email from Unity Bank confirming that her application for administrator status was complete and a log in code will be sent to her home address within the next 5 working days.

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It has not been possible to purchase Scribe accounting system because of the inability to pay for this, but once authorisation is complete this will be purchased as previously agreed.

It was also not possible to purchase Christmas lights for the same reason. It was agreed that this will be looked at in the New Year with a view to getting agreed lamp posts fitted with the necessary switches for lights, and that the lights will be purchased so that there are no similar delays for Christmas 2023.

### **393. Correspondence, if any**

The only correspondence of note was the communication from Nottinghamshire County Council re devolution, already discussed.

### **394. Christmas events – update of plans**

Chair reported that the sleigh has been moved, and is in good condition

Cllr O'Neill reported that arrangements are progressing well, but a new date will need to be agreed as the original date is no longer available for key personnel. It was agreed that members would be surveyed separately to determine the best alternative date.

### **395. Finance**

#### **a) to approve invoices for payment, if any**

The following payments were approved:

Lynda Ogilvie – Clerk Duties September - £220

Lynda Ogilvie – Clerk Duties October - £200

Via – two grit bins delivered to Moss Closs and Cedar Tree Road - £372

Cllr O'Neill - £10.75 for refreshments for community consultation

#### **b) update on change to bank mandate**

Already Minuted under Agenda Items 387 and 392

#### **c) any further matters appertaining to finance**

The budget approved for the current year has been circulated, and councillors are asked to give this detailed consideration and forward any anticipated additional expenses so that they can be incorporated into the budget for the next financial year. It was stressed that Council must approve its budget for 2023/24 at the January meeting, and also set its Precept for the same period.

### **396. Planning applications for consideration, if any**

There were no further applications for consideration

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### **397. To consider options for Planters**

This Agenda item was inserted in error, as the matter had been discussed under Agenda Item 389

### **398. Date of the next meeting: 31 January 2023**

**There being no further business, the Chair thanked everyone for their attendance, and closed the meeting at 8.32 pm**

DRAFT