

# St Albans Parish Council

Email: [clerk@stalbanpc.org](mailto:clerk@stalbanpc.org) Website: <https://stalbanpc.org>

## Draft Minutes of Parish Council Meeting of 29<sup>th</sup> March 2022

Present: Cllr Bryant, Cllr Clark, Cllr Ellis, Cllr Gibbons, Cllr King, Cllr Lari, Cllr O'Neil and Cllr Thorpe.

In Attendance: Anne Daly, Clerk and one members of the public.

The Chairman opened the meeting at 7.01.

**264. To receive apologies for absence.**

It was RESOLVED to accept apologies from Cllr White.

**265. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.**

There were none.

**266. To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.**

There were none.

**267. To receive minutes of previous St. Albans Parish Council meetings held on 22<sup>nd</sup> February and resolve to sign these as a true record of the meeting. (Appendix 1)**

It was RESOLVED that the minutes be agreed and signed as a true record.

**268. To identify matters arising from the minutes not on this agenda.**

There were no matters arising

**269. To receive an update from the Clerk.**

The Clerk provided an update on the defib that has just been received and completion of CiLCA

**270. To receive oral reports from Councillors.**

Cllr Thorpe – new guidance coming out from GBC re Standards Committee. GBC new code of conduct. Tree planting taking place

Cllr Bryant – Photo competition up and running. Grit bin notices printed.

Cllr King – car park pictures, graffiti on toilet block, Japanese gardens fencing. Issues with 5 benches.

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## **Finance**

### **271. To agree accounts for Payments. ( Appendix 1)**

It was RESOLVED to agree the following accounts for Payment.

07/03/2022 Green Barnes - Notice Board £3,215.84

01/04/2022 Anne Daly £357.60

01/04/2022 HMRC £89.40

## **General**

### **272. To discuss and agree membership of Notts Association of Local Councils for the forthcoming financial year at a cost of £536.50.**

It was RESOLVED to approve membership of Nottinghamshire Association of Local Council at a cost of £536.50

### **273. To discuss and adopt the Parish Council Risk Assessment.**

It was RESOLVED to accept the Parish Council Risk Assessment.

### **274. 'Spring into Action'**

#### **a. To discuss and agree to a Parish Wide litter pick.**

It was RESOLVED to proceed with Litter pick on 22nd April at 3.30 and 5.30 and to advertise for volunteers to help on social media.

#### **b. To discuss and agree employing a contractor up to a value of £3 500 for a parish Spring clean.**

It was RESOLVED to accept the fixed price contract for clearing the alleyways at a cost of £2 050.

#### **c. To discuss other ideas for enhancing the Parish eg Hanging Baskets**

It was felt more bins were needed on Muirfield Park.

### **275. To discuss the bench proposed for Bestwood Lodge Drive.**

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It was RESOLVED to look at purchasing a commercially produced hardwood bench with a memorial plaque and to defer purchasing a memorial.

**276. To progress the Community Questionnaire, including next steps, printing up to a value of £150 and distribution.**

It was RESOLVED to go ahead with the questionnaire up to a cost of £150 and look at a consultation event. Distribution Cllr O'Neil – Warren Hill, Cllr Ellis and Gibbons – Gardens, Cllr King - Deer Park, Cllr Lari – Woods.

**277. To discuss possible events to celebrate the Queens Diamond Jubilee.**

The Lodge is expected to organise an event.

**278. To discuss land at Muirfield Park.**

It was RESOLVED to defer to the next meeting.

**It was RESOLVED to extend the meeting by 10 minutes.**

**279. To discuss and agree membership of the Bestwood Country Park Development Group.**

It was RESOLVED to defer to the next meeting.

**280. To review membership of Staffing Committee.**

It was RESOLVED to appoint Cllr Clark to the Staffing Committee.

**281. To receive Items for Notification to be included on next meeting's agenda. (For information only).**

- a) Graffiti in the Parish
- b) Fence around the horse field
- c) Bestwood Lodge Drive Car Park

The Chairman thanked everyone for attending and closed the meeting at 9.09