

# St Albans Parish Council

Email: [clerk@stalbanpc.org](mailto:clerk@stalbanpc.org) Website: <https://stalbanpc.org>

## Minutes of Parish Council Meeting of 26<sup>th</sup> October 2021

Present: Cllr Bryant, Cllr Clark, Cllr Ellis, Cllr Gibbons, Cllr King, Cllr Lari, Cllr O'Neil and Cllr White.

In Attendance: Anne Daly, Clerk, and two members of the public.

The Chairman opened the Public Session at 7.00 pm and welcomed attendees.

### **Public Session**

A member of the public thanked the Parish Council for their recent grant given to Warren Action Group.

The meeting opened at 7.02.

### **SAPC21- 172    Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.**

No one declared their intention to record the meeting.

### **SAPC21-173    To receive apologies for absence.**

It was RESOLVED to accept apologies from Councillor Thorpe.

### **SAPC21-174    To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.**

There were none.

### **SAPC21-175    To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.**

It was RESOLVED to exclude members of the public and press from Agenda Item no SAPC21-200.

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**SAPC21-176 To receive minutes of previous St. Albans Parish Council meeting held on 28<sup>th</sup> September and resolve to sign these as a true record of the meeting.**

It was RESOLVED that the minutes be agreed and signed as a true record.

**SAPC21-177 To identify matters arising from the minutes not on this agenda.**

There were none.

**SAPC21-178 To receive an update from the Clerk.**

The Clerk provided an update on the defib and the CiLCA training.

**SAPC21-179 To receive report(s) from the County and Borough Councillors.**

Cllr Ellis – Community kitchen now served over 7,000 meals. Currently liaising with Nottingham City Homes. There had been a very successful collection for refugees.

Cllr Gibbons – Community Kitchen had been nominated for Pride of Gedling Award. Is taking part in Big Sleep out event.

**SAPC21-180 To receive oral reports from the Parish Councillors.**

Cllr White – Duke of St Albans pub is currently closed following a recent incident and police carrying out a review of its licence.

Cllr Lari -issues with overgrown vegetation in parts of the parish.

Cllr Ellis – overgrown vegetation can be reported to GBC.

**SAPC21-181 To review and adopt Standing Orders. Appendix 1**

It was RESOLVED to adopt Standing Orders.

**SAPC21-182 To review and adopt Financial Regulations. Appendix 2**

It was RESOLVED to adopt Financial Regulations.

**SAPC21-183 To review and adopt the Freedom of Information Policy. Appendix 3**

It was RESOLVED to adopt the Freedom of Information Policy.

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## Staffing

**SAPC21-184 To discuss and agree to pay the CILCA qualification fee of £410 payable to SLCC to enable the Clerk to complete CILCA.**

It was RESOLVED to pay the CILCA qualification fee of £410.

**SAPC21-185 To discuss and agree to the purchase of the SLCC Clerks handbook at a cost of £47.50.**

It was RESOLVED to purchase a copy of the Clerks handbook at a cost of £47.50.

## Finance

**SAPC21-186 To note the conclusion of the Audit.**

The conclusion of the audit was noted.

**SAPC21-187 To note the budget monitoring statement for the period ended 30<sup>th</sup> September 2021. Appendix 4**

The budget monitoring statement to 30th September was noted.

**SAPC21-188 To discuss the paper regarding reserves and the setting of the 2022-2023 precept. Appendix 5**

The report was noted.

**SAPC21-189 To agree accounts for Payments. Appendix 6**

It was RESOLVED to agree the Accounts for Payment.

## General

**SAPC21-191 To consider a Grant Application from Warren Hill Primary PTA of £700 towards Christmas Celebrations at Warren Hill Primary. Appendix 8**

It was RESOLVED to agree the grant to Warren Hill Primary School for £700.

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**SAPC21-192 To discuss and agree the arrangements for a Christmas event to be held with STARS.**

It was RESOLVED to remove the wording 'to be held with STARS'.

It was RESOLVED to work with Reach Out who would provide the sleigh and to have 4 stops in the parish rather than touring with the sleigh. Cllr King to lead.

**SAPC21-190 To consider a Grant Application from Stars of £675 towards the purchase of Christmas Presents for the joint Christmas event being held with the Parish Council. Appendix 7**

It was RESOLVED to move this item to after Agenda Item 192.

**This item was then withdrawn.**

**SAPC21-193 To discuss and agree to the booking of South Notts Hussars to play at the Christmas event at a cost of £250.**

It was RESOLVED to book the South Notts Hussars to play at the Christmas Event.

**SAPC21-194 To receive a verbal update on the recent Parish Walkaround.**

Four Councillors recently did a walkaround about in the Parish. There were 20 items of concern. Some had already been resolved. Walkabout to be carried out quarterly.

**SAPC21-195 To discuss and agree any actions regarding the possibility of using a local contractor to do regular maintenance on the alleyways and other areas of the Parish.**

It was agreed that using a local Contractor would be a good idea and to discuss further at the next meeting.

**SAPC21-196 To discuss and agree any actions regarding the lack of lighting on the alleyways behind Emmanuel Church.**

It was agreed that the lighting was poor and investigations to be made into who owned the land.

**SAPC21-197 To discuss and agree next actions regarding siting of a bench on Bestwood Lodge Drive.**

A specification was agreed and it was RESOLVED to obtain quotes based on this.

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**SAPC21-198 To note correspondence received and previously circulated to members.**

There was no correspondence to note.

**SAPC21-199 To receive Items for Notification to be included on next meeting's agenda. (For information only).**

- Purchase of Present for the Sleigh
- Use of Facebook and Social Media.
- Contractor for maintenance work.
- Lights on alleyways.

Cllr Lari left the meeting at 8.50pm.

**SAPC21-200 To agree recommendations from the Staffing Committee.**

As this item contains confidential material it is subject to a separate confidential report.

The Chairman thanked everyone for attending and closed the meeting at 8.58pm.

**CLOSE**