

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

Minutes of Parish Council Meeting held at St Emmanuel's Church Hall on 28th September 2021

Present: Cllr Bryant, Cllr Ellis, Cllr Gibbons, Cllr King (left early), Cllr Lari (left early), Cllr O'Neil, Cllr Thorpe and Cllr White.

In Attendance: No members of the public

The meeting was opened at 7.00pm

SAPC21- 149 Election of Chairman.

It was RESOLVED to elect Cllr Bryant as Chairman.

The Chair, Cllr Bryant took over the meeting.

SAPC21- 150 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

Cllr Ellis confirmed that the meeting would be recorded for the purposes of producing minutes. No one else expressed their intention to record the meeting.

SAPC21-151 To receive apologies for absence.

Apologies were received from Cllr Clark and the Clerk.

SAPC21-152 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

Cllr O'Neil declared an interest in item 156.
Cllr Bryant declared an interest in item 162 due to expenses.

SAPC21-153 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

It was RESOLVED to place item 162 at the end of the meeting and exclude the public and press for reasons of personnel confidentiality.

SAPC21-154 To receive minutes of previous St. Albans Parish Council meeting held on 27th July and resolve to sign these as a true record of the meeting.

It was RESOLVED unanimously that the minutes be agreed, with the circulated emailed amendment, and signed as a true record.

SAPC21-155 To identify matters arising from the minutes not on this agenda.

There were none.

SAPC21-156 To consider a grant application from STARS for £3225 towards a Halloween Event.

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Although there were concerns about the time of year, it was RESOLVED to pay a grant to STARS of £3225 toward a Halloween Event, that it be advertised as a partnership between STARS and the Parish Council, and with a preference of venue as the School.

SAPC21-169 To consider a grant application from WAG for £1425 towards Christmas Hampers.
It was RESOLVED to award a grant to WAG of £1425 towards Christmas Hampers. It was further suggested that the Council investigate a similar event for Deer Park.

SAPC21-157 To receive report(s) from the County and Borough Councillors.
Notts Wildlife Trust are to get a greater say in planning applications through being a formal consultee. The Community Kitchen has recently served the 7,000th meal.

SAPC21-158 To receive oral reports from the Parish Councillors.
There were no actions forthcoming.

SAPC21-159 To review and adopt Standing Orders.
It was RESOLVED to defer the approval of Standing Orders until next month.

SAPC21-160 To review and adopt Financial Regulation and Financial Risk Assessment.
It was RESOLVED to defer the approval of Financial Regulations until next month.

Finance

SAPC21-162 To agree accounts for Payments. Appendix 1
It was RESOLVED to agree the Accounts for payments as detailed in Appendix 1 subject to circulation of appropriate invoices.

General

SAPC21-163 To discuss and agree to purchasing grit for Winter Maintenance for 21/22 up to a value of £250.
It was RESOLVED to purchase Grit for Winter Maintenance up to a value of £400 (an amended value to take account a Grit Bin).

SAPC21-164 To discuss and agree a way forward for Christmas lights for Bestwood Lodge Drive up to a value of £5000.
It was RESOLVED to provide Christmas lights up to a value of £5000. During this item Cllr King left the meeting at 7.56pm.

SAPC21-165 To discuss a possible Christmas event to be held in the Parish, similar to the one held last year.
It was RESOLVED to defer this item to the next meeting.

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SAPC21-166 To discuss and agree the questionnaire regarding the Asset of Community Value and agree how to circulate it and agree to printing costs/webservice up to a value of £200.

It was RESOLVED to print costs up to £400, to the set up on Survey Monkey with link for website and social media. Cllr Ellis to recirculate the questionnaire for comment with tight deadline. Cllr Bryant offered any technical assistance.

SAPC21-167 To receive an update on the Recreation Park off Deer Park Drive and agree next actions.

The Council is still seeking the support of the relevant groups and Authorities – in certain cases it is proving difficult to obtain timely responses.

SAPC21-168 To receive an update on the bench on Bestwood Lodge Drive.

It was RESOLVED to defer this item to the next meeting.

SAPC21-170 To note correspondence received and previously circulated to members.

There was none.

SAPC21-171 To receive Items for Notification to be included on next meeting's agenda. (For information only).

Remembrance Day actions.

Staffing

SAPC21-161 To receive an update from the Staffing Committee.

As this item contains confidential material it is subject to a separate confidential report.

During this item Cllr Lari left the meeting at 8.24pm.

It was unanimously RESOLVED to defer proposed decision subject to legal advice.

The Chairman thanked everyone for attending and closed the meeting at 8.38pm.