

Minutes of Parish Council Meeting 27th July 2021

Present: Cllr Bryant, Cllr Clark, Cllr Ellis, Cllr Gibbons, Cllr King, Cllr Lari, Cllr O'Neil, Cllr Thorpe and Cllr White.

In Attendance: Anne Daly, Clerk, and two members of the public

Chairman opened the Public Session at 7.00 pm and welcomed attendees.

Public Session

A member of the public reported that the incident on Muirfield Park that was reported last month has not been taken any further.

The meeting opened at 7.01.

SAPC21- 120 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The Clerk confirmed that the meeting would be recorded for the purposes of producing minutes. No one else expressed their intention to record the meeting.

SAPC21-121 To receive apologies for absence.

All present

SAPC21-122 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none

SAPC21-123 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were no Agenda items which require the exclusion of press and public.

SAPC21-124 To receive minutes of previous St. Albans Parish Council meeting held on 22nd June and resolve to sign these as a true record of the meeting.

Proposed Cllr Ellis Seconded Cllr Gibbons that the minutes be agreed and signed as a true record.

SAPC21-125 To identify matters arising from the minutes not on this agenda.

There were none.

SAPC21-126 To receive report(s) from the County and Borough Councillors.

Cllr Ells - little to report. Cllr Gibbons-Community kitchen have now served our 6,000 meals

SAPC21-127 To receive oral reports from the Parish Councillors.

Cllr Thorpe - notice board still there.

Cllr Ellis – Bestwood Miners Welfare running Childrens holiday activities. All welcome.

Cllr White – toilets in Bestwood Country Park have reopened.

Cllr King – Street Signage cleaned up after a complaint from a member of the public. Alleyway overgrown so suggested a working party to clear up. New speed bumps had been installed on the drive.

Cllr Lari -Park run had restated. The run was short of volunteers.

SAPC21-128 To review and adopt Standing Orders.

It was resolved to defer the adoption-standing orders until the next meeting. P Cllr Lari. S Cllr Gibbons.

SAPC21-129 To review and adopt Financial Regulation and Financial Risk Assessment.

It was resolved to defer the adoption-standing orders until the next meeting. P Cllr Lari. S Cllr Gibbons.

SAPC21-130 To review and adopt the Asset Register.

It was resolved to adopt the asset register subject to the grit bins being checked. P Cllr Thorpe, Cllr Bryant.

SAPC21-131 To review and adopt the Complaints Procedure.

It was resolved to adopt the complaints Proceeded- P Cllr Bryant. S Cllr Ellis

SAPC21-132 To review and agree arrangements with other local authorities, not for profit bodies and businesses.

Nothing to note

SAPC21-133 To review representation on or work with external bodies and arrangements for reporting back

Nothing to note.

Staffing

SAPC21-134 To discuss and agree to the setting up of a Staffing Committee and agree it's Terms of Reference.

It was resolved to set up a staffing committee with the circulated Terms of Reference P Cllr Ellis. S Cllr King

SAPC21-135 To agree membership of the staffing committee and date of first meeting.

It was resolved to appoint Cllrs Bryant, Ellis and O'Neil to the staffing Committee. First meeting to be held within 30 days. P Cllr White S Cllr King

SAPC21-136 To discuss and agree Staff subscriptions to SLCC at a cost of £120.

It was resolved to agree to pay the staff subscription cost to SLCC of £120. P Cllr Bryant S Cllr Lari

SAPC21-137 To discuss and agree to paying for the Clerk to attend a CILCA training up to a cost of £500.

It was resolved to agree to pay for the clerk to attend CILCA training up to a cost of £500. P Cllr Thorpe S Cllr Gibbons,

SAPC21-138 To discuss and agree to the Clerk attending individual Training courses up to the value of the budget (£250).

It was resolved to agree to the Clerk attending individual training courses up to a value of £250. P Cllr Gibbons S Cllr Lari

SAPC21-139 To agree accounts for Payments.

It was resolved that the accounts for payment detailed in Appendix 1 be approved. P by Cllr Ellis and s by Cllr Lari

SAPC21-140 To receive the Income and Expenditure Account for the first quarter of the year.

It was resolved to note the Income & Expenditure Account to 30th June. P Cllr Bryant S Cllr King

General

SAPC21-141 To agree the purchase of a Grit Bin for Tithe Gardens to a maximum cost of £350.

It was resolved to agree in principle to the purchase subject to a similar bin being sourced. Gedling B/C to be contacted regard the site. P Cllr King S Cllr Ellis

SAPC21-142 To discuss and agree the Replacement of the recently removed Bench on Bestwood Lodge Drive up to a maximum cost of £1500.

It was resolved to amend the maximum cost to £2500 and the Clerk to obtain alternative quotes. P Cllr Bryant. S Cllr King.

SAPC21-143 To discuss and agree the questionnaire regarding the Asset of Community Value and agree how to circulate it.

It was resolved that the Council were happy with the proposed questionnaire, printing costs and survey monkey to be used to circulate it, subject to approval at the next meeting. P Cllr Ellis. S Cllr King.

SAPC21-144 To receive an update on the Recreation Park off Deer Park Drive and agree next actions.

Gedling BC to be contacted to ask if they happy for St Albans PC to carry out Community Engagement regarding the Park. Once approval gained NG United to be contacted when we know we have the go ahead for consultation. P Cllr Thorpe S Cllr Clarke.

SAPC21-145 To discuss and agree to the purchase of litter picking equipment up to a value of £250

It was resolved to agree to the purchase of Litter picking up to a value of £500. P Cllr Lari. S Cllr Bryant.

SAPC21-146 To discuss and agree to purchase of hi-vis jackets up to a value of £150

It was resolved to agree to the purchase of h-vis jackets up to a value of £150. P Cllr Bryant. S Cllr King.

SAPC21-145 To discuss and agree to purchase the refurbishment of Parish noticeboards up to a value of £50.

It was resolved to agree to the refurbishment of the noticeboards up to a cost of £50. P Cllr King. S Cllr O'Neil.

SAPC21-147 To note correspondence received and previously circulated to members.

Email from resident on 14th July

SAPC21-148 To receive Items for Notification to be included on next meeting's agenda. (For information only).

- Christmas Lights
- Christmas Events
- New Chairman
- Asset of Community Value
- Bench on Bestwood Lodge Drive

The Chairman thanked everyone for attending, confirmed he would be stepping down as Chairman due to personal reasons and closed the meeting at 8.49pm.