

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

Minutes of Annual Parish Council Meeting 4th May 2021 via Zoom

Present: Cllr R Ellis, Cllr D Gibbons, Cllr J King

In Attendance: Anne Daly, Clerk, and one member of the public

Standing Vice Chairman opened the meeting at 7.30 pm and welcomed attendees.

SAPC21- 71 Election of Chairman

Cllr Ellis was proposed as Chairman by Cllr Gibbons and seconded by Cllr King. Agreed unanimously.

SAPC21- 72 Election of Vice Chairman

It was agreed given the forthcoming elections that this item would be deferred until the next meeting. Proposed Cllr Ellis, seconded Cllr Gibbons. Agreed unanimously.

SAPC21- 73 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The Clerk confirmed that the meeting would be recorded for the purposes of producing minutes. No-one else expressed their intention to record the meeting.

SAPC21-74 To receive apologies for absence.

Apologies were received from Cllr Lari and Cllr Thorpe.

SAPC21-75 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none

SAPC21-76 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

There were no Agenda items which require the exclusion of press and public

SAPC21-77 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed Cllr Ellis, Seconded Cllr King. The minutes were agreed and signed as a true record.

SAPC21-78 Matter arising from the minutes.

The Clerk reported that Gedling Borough Council had been contacted regarding the unsafe legacy bench on 30/4. Cllr Ellis had contacted them on 4/5. They are happy to remove and make safe with no charge to the PC.

SAPC21-79 To receive questions and petitions from Members of the Public.

There were no questions and comments.

SAPC21-80 To resolve to defer the review of the following to a later date:

- a) Standing Orders
- b) Financial Regulation and Financial Risk
- c) Arrangements with other local authorities, not for profit bodies and business
- d) Representation on or work with external bodies and arrangements for reporting back
- e) The Asset Register
- f) The Insurance Cover in respect of all insurance risk
- g) Council's/Staff subscriptions to other bodies (NALC/SLCC)
- h) Complaints Procedure
- i) Policies, procedures and practises in respect of its obligation under freedom of information and data protection legislation
- j) Media Policy
- k) Employment Policies and Procedures
- l) Any other policies
- m) The Council's expenditure incurred under s137 of the Local Government Act 1972
- n) Determining the time and place of ordinary meetings of the Council up to the date of the next annual meeting of the Council.

Proposed Cllr Ellis, Seconded Cllr King that the review of all the above items were deferred to the next meeting. Agreed unanimously.

SAPC21-81 Review and agree plans for decision making and delegated authority during pandemic lockdown and outside government emergency measures.

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

It was agreed the Clerk would be given the powers to make decision until 21st June, however prior to any decisions being made the Clerk is to consult with Councillors. Proposed Cllr Gibbons, Seconded Cllr King. Agreed unanimously.

SAPC21-82 To receive a report from the County and Borough Councillors

Cllr Ellis reported a batch of Play Days in a bag were to distributed to children within the Parish.

Cllr Gibbons reported the Community Kitchen would start up again on 11th May.

SAPC21-83 To receive oral reports from the Parish Councillors

There were no reports.

SAPC21-84 To defer the following items to the next agenda

- a) To purchase of Grit Bin for Tithe Gardens
- b) Replacement of Bench on Bestwood Lodge Drive
- c) Progress Report on Asset of Community Value and partnership working with other stakeholders (Planning Application 2021/0042 refers
- d) To discuss and agree sitting of the 2nd Defibrillator following the successful grant application.

Proposed Cllr Ellis, Seconded Cllr King that the items be deferred until the next agenda. Agreed unanimously.

SAPC21-85 PLANNING

- a. **2021/0388– Mr Reid Williamson – 10 Aldwych Close, Bestwood. Two storey side extension.**

The Council takes a neutral stance and makes no comment.

SAPC21-86 To note correspondence(s) received and previously circulated to members.

There had been nothing received since the last meeting.

SAPC21-87 To receive Items for Notification to be included on next meeting's agenda. (for information only).

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

Cllr King requested that when the policies were reviewed at future meetings that comments were made concerning them prior to the meeting so that the policies could be ratified at the meeting itself

Cllr King reported that the keys to some of the notice board padlocks had been lost. It would cost £50 to have them removed and for provision of new padlocks. Clerk to check Financial Regulations to see if this could be done under delegated purchasing powers.

SAPC21-88 To confirm date of next scheduled meeting.

The next meeting to be held on 22nd June.

Chairman thanked everyone for attending and closed the meeting at 8:07pm.