

**Minutes of the Meeting of the Parish Council
15 July 2020 – online meeting**

Members Present	Members Present	Members Absent
Cllr R Ellis		Cllr S-M Rehman-Wall
Cllr D Gibbons		
Cllr J King		Cllr M Riddle
Cllr F Lari	Cllr M Thorpe (Chairman)	

Also present: Several members of the public were logged into the online meeting.
In attendance: The Clerk

Abbreviations:

FBCP	Friends of Bestwood Country Park
GBC	Gedling Borough Council
NCC	Nottinghamshire County Council
STARS	St Albans Activity and Recreation Society
SAPC	St. Albans Parish Council
WAG	Warren Action Group

N.B. The numbering values were reset from those published on the agenda to avoid duplicate numbering.

SAPC20-128 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

There were none. The clerk would record the meeting to aid the production of the minutes.

SAPC20-129 To receive apologies for absence.
None received.

SAPC20-130 To receive questions and petitions from members of the public – for information only.

A member of the public asked the Council to look into provision of play/gym equipment by the side the NG United football ground.

A member of the public asked the council to consider the provision of additional near the Japanese gardens and Cedar Tree Drive.

A member of the public asked if the Council could provide information in a more traditional format for those members of the community who do not use the internet or social media, especially to inform of the many activities of the parish council.

A member of the public thanked the parish Council and members of Redhill Running Group and anybody else involved in the recent litter picks.

A member of the public pointed out that parking next to the NG United's football pitch could be a problem.

A member of the public asked if the plane near the pitch could be repaired.

A member of the public queried whether it was not disingenuous for another member of the public to speak in the public session.

SAPC20-131 To receive a report from the County and Borough Councillors Cllr Gibbons reported on the litter picks, that had become a regular feature. Cllr Ellis reported that the Borough Council had restarted meetings. GBC had concerns about funding as leisure centres and other sources of income had to close whilst expenditure in other areas had gone up leaving a shortfall. She reported that the Borough was working to fully re-open all services.

SAPC20-132 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting
There were none.

SAPC20-133 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
There were none.

SAPC20-134 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed by Cllr Ellis seconded by Cllr Gibbons the Council resolved to sign the minutes of the meeting 17 June 2020 as a true record of that meeting.

SAPC20-135 To consider a grant application by Warren Action Group for £2,750 towards a Christmas event.

The Council considered the application and its merits. The Council heard some further representation by WAG read by the chairman, as WAG members could not be present at the meeting.

Proposed by Cllr Ellis, seconded by Cllr Gibbins, the Council resolved to pay Gedling Borough Council direct for the provision and installation of the Christmas lights and the Christmas tree and award Warren Action Group the remainder of the requested grant after deduction of these costs. Thus a grant of £550 was granted to provide between 30 – 40 gift bags and handmade Christmas cards for local senior residents, 150 – 200 gifts for local children.

SAPC20-136 To consider a grant application from Emmanuel Church for £1,000 towards a summer food project.

The council received some additional oral information regarding risk assessments and establishment of need from the applicant as well as non-ratified accounts which were shared on screen.

Proposed by Cllr Lari seconded by Cllr Gibbons the Council resolved to award a grant of £1,000 to the Community Kitchen project.

SAPC20-137 To consider and agree an action plan for the coming municipal year and beyond (Cllr Thorpe).

Proposed by Cllr Thorpe, seconded by Cllr Ellis the council resolved to adopt the action plan as proposed with the addition of an Annual Parish Event.

SAPC20-138 To consider and approve the purchase of additional plogging kits and decide which items should be included and which items of the original kit would need replacing.

Proposed by Cllr King seconded by Cllr Lari, the council resolved to purchase additional litter picking kit: 13 heavy-duty grabbers, 10 hoops, 12 vests (colour to be decided) and heavy-duty bin bags.

SAPC20-139 To consider and consider adopting four hanging baskets and the associated costs of approximately £60 per week. (Cllr Ellis)

Proposed by Cllr Ellis seconded by Cllr King, the council resolved to adopt four hanging baskets prepared by GBC for St. Albans Parish and authorised the expenditure of £62.50 per week for watering the baskets.

SAPC20-140 To consider preparations for Christmas and approve the associated cost. (Cllr Ellis)

Cllr Ellis withdrew this item.

SAPC20-141 To consider a parish action plan. (Cllr Thorpe)
Administrative error. Duplication of item SAPC20-139 above.

SAPC20-142 FINANCE:

a. To receive the Payments and Receipts report for June 2020.

The Council received and approved the payments and receipts report to June 2020.

Cllr. Gibbons left the meeting at 20.23.

b. To receive bank reconciliations for the first quarter and agree for it to be signed as a correct record.

The Council received and resolved for it to be signed as a correct record of the Council's finances

c. To consider any additional items to be added to the printed payment schedule.

The Council resolved to add the following items to the payment schedule:

- **£550 Grant to WAG for Christmas event ((SAPC20-122)**
- **£1000 Grant towards Community Kitchen Project (SAPC20-123)**
- **Up to £500 for additional plogging kit (SAPC20-130)**
- **Hanging baskets watering @£62.50 per week (SAPC20-131)**

d. To approve the payment schedule for July and August and agree to sign it.

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN			July/August 2020
CASH POSITION BEFORE ANY PAYMENTS ARE MADE			£
Unity Trust Bank Current			
30/06/2020			75,034.81
			-
Total			75,034.81
BILLS FOR PAYMENT	Not including staffing costs	as agreed at meeting	
Payee Name	Transaction Detail	Budget Code	Payment
Various	Plogging Kit*	Special Projects	500.00
WAG	Christmas project grant	Grants and Donations	550.00
Emmanuel Church	Holiday Hunger	Grants and Donations	1,000.00
Gedling BC	Hanging Baskets £62.58/wk.*	Special Projects	380.00
		Total	2,430.00
	* Star marked items indicate approximate costs		

The Council agreed the payment schedule for July/August consisting of the above items and salaries and wages costs of the regular payments schedule.

SAPC20-143 To consider whether to comment on the Greater Nottingham Strategic Plan – Growth Options Consultation.

The council heard the views of several councillors expressing concern for loss of natural habitat and greenbelt land, encroachment of the city onto the parish, parking problems and road safety implications due to access road.

The Council agreed for an additional meeting to be called in August specifically to discuss the Greater Nottingham Strategic Plan Proposal and the proposed access road to the planned Park and Ride.

SAPC20-144 PLANNING

To consider the following planning applications:

- [2020/0555 | Resubmission of 2019/0684 for the erection of single storey and two storey rear extensions | 26 Tithe Gardens Bestwood Nottinghamshire NG5 9PB](#)

The Council resolved to take a neutral stance.

SAPC20-145 To receive an update on the council's photo competition (Cllr King)
This item was moved to the end of the agenda. Cllr King presented the papers for the photo competition. **The Council agreed that the competition would award quarterly prizes for the first three placed entries.**

Cllr Ellis agreed to find a suitable photo to go to the next meeting for approval.

SAPC20-146 To consider and adopt a preamble to the approved publication scheme.

The Council resolved to adopt the pre-amble.

SAPC20-147 To approve posters for the notice boards (Cllr Thorpe).

The Council resolved to approve the posters for the notice boards.

SAPC20-148 To consider expressions of interest for membership in a working group with the aim of researching a possible community hub from members of the public and agree a first – virtual – meeting.

The Council had received expressions of interest from Rev N Bates and B O'Neill. Cllr would call a first virtual meeting supported by Cllr King.

SAPC20-149 To receive an update on the defibrillator installation.

The Clerk explained that due to the Coronavirus situation certain works and procedures could not take place. She reported that she had looked into solar powered units, but had been advised by councils who had installed them that they did not work reliably.

SAPC20-150 To receive an update from Coronavirus emergency action group (Cllrs Lari and Ellis).

Cllr Lari gave a verbal report.

SAPC20-151 To note the correspondence received and previously circulated to members.

The Council noted the correspondence previously received.

SAPC20-152 To receive Items for Notification to be included on next meeting's agenda. (for information only).

There were none.

SAPC20-153 To confirm date of next scheduled meeting.

The date of the next meeting was confirmed as Wednesday 16 September at 19.00.

Signed by presiding Chairman

Date