

**Minutes of the Meeting of the Parish Council
13 May 2020 – online meeting**

Members Present	Members Present	Members Absent
		CLlr M Clipsham
CLlr R Ellis		CLlr S-M Rehman-Wall
CLlr D Gibbons		CLlr M Riddle
CLlr J King (Chairman)	CLlr M Thorpe	
CLlr F Lari		

Also present: one member of the public was logged into the online meeting.
In attendance: The Clerk

Abbreviations:

FBCP	Friends of Bestwood Country Park
GBC	Gedling Borough Council
NCC	Nottinghamshire County Council
STARS	St Albans Activity and Recreation Society
SAPC	St. Albans Parish Council
WAG	Warren Action Group

SAPC20-44 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

There were no declarations of intend to record the meeting. Chairman King welcomed the member of the public who confirmed they were able to follow the meeting using the “thumbs up” gesture on the software.

SAPC20-45 To receive apologies for absence.

There were none.

SAPC20-46 To receive questions and petitions from members of the public – for information only.

There were none.

SAPC20-47 To receive a report from the County and Borough Councillors
CLlr Ellis reported that in the current crisis it had been Gedling Borough Council’s priority to maintain vital local services and supporting the humanitarian effort. The Council had re-deployed amongst others leisure centre staff and provided them with the necessary training to fulfil their new roles. They supported a “Super Foodbank” to ensure that anybody self -isolating or otherwise in need would be able to access the necessary supplies. The council were in the process of writing to residents -starting with the over-70ies. The council’s efforts had been supported by local neighbourhood groups.

Car parks outside parks would re-open, but play areas would remain closed for the time being. CLlr gibbons added that he had been contacted by his local – council run- leisure centre to offer support. Some grant funds were still available to support businesses in the borough. A link to a funding newsletter published by GBC could be added to the council’s Facebook page.

SAPC20-48 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none.

SAPC20-49 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

SAPC20-50 To receive nominations for the position of vice-chairman to the council and elect a vice chairman.

Cllrs Thorpe and Ellis nominated themselves. Their nominations were seconded by Cllr Lari for Cllr Thorpe and Cllr Gibbons for Cllr Ellis.

Resolved: Cllr Thorpe was elected vice-chairman with a majority of votes.

SAPC20-51 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Resolved: The Council resolved that the minutes of the meeting 25 February 2020 were a true record of that meeting and should be signed as such.

SAPC20-52 To consider a virtual meeting policy for approval.

Resolved: The council resolved to adopt the virtual meeting policy subject to altering the text to "Agenda's may not be published on notice boards." and amending the palace name.

SAPC20-53 To consider authorising the purchase of an annual subscription to ZOOM meetings.

Resolved: The Council resolved to purchase an annual licence for ZOOM software.

SAPC20-54 To note that a casual vacancy has been declared.

The Council noted the above vacancy.

SAPC20-55 FINANCE:

a. To receive the Payments and Receipts report for March and April 2020.

b. To receive bank reconciliations for March and April 2020.

c. To approve a preliminary finance report to year end 2020

d. To consider if any funds should be committed to earmarked reserves.

e. To consider any additional items to be added to the printed payment schedule.

f. To approve the payment schedule for April/May and agree to sign it.

g. To review and approve the regular payments schedule, direct debits and standing orders

Resolved: The Council received and noted items a and b. It resolved to approve the preliminary finance report c. It resolved to commit funds to earmarked reserves as recommended in the clerk's report - d. In the absence of any additional items to be added to it, the Council approved the payments schedule for April and May 2020 - f.

Resolved: That the Council agree in principal to commission a new website. The clerk would obtain specific quotes and possibly some model websites to look at.

SAPC20-62 To receive an update on the defibrillator installation.

The council received and noted a verbal update from the Clerk. (Cllr Thorpe left the meeting 21.10-21.11)

SAPC20-63 To consider Coronavirus emergency action to be taken (Cllr Lari).

The Council asked Cllr Lari to present a report on his proposal to the next meeting.

SAPC20-64 To consider forthcoming meeting schedule for the 2020-21 municipal year.

Resolved: The Council resolved to approve the meetings schedule for the coming municipal year.

SAPC20-65 To consider insurance cover for 2020-2021 – to be tabled.

Resolved: The Council Resolved to take out insurance with CAS.

SAPC20-66 To note the correspondence received and previously circulated to members.

The council noted the previously circulated correspondence.

SAPC20-67 To receive Items for Notification to be included on next meeting's agenda. (for information only).

- Report by Cllr Lari

SAPC20-68 To confirm date of next scheduled meeting.

The Council confirmed that the next meeting will be the Annual Meeting of the Parish Council 27 May 2020 in an online meeting.