

# ST ALBANS PARISH COUNCIL

Initial\_\_\_\_\_

## Minutes of the Meeting of the Parish Council 23 July 2019 at the Oakwood Academy

Members Present	Members Present	Members Absent
Cllr J Clark	Cllr D Gibbons	Cllr K Eddyshaw
Cllr M Clipsham	Cllr J King (Chairman)	
	Cllr F Lari	
Cllr R Ellis		

Also present: Inspector Chris Pearson and 4 members of the public

In attendance: The Clerk

### Abbreviations:

FBCP	Friends of Bestwood Country Park
GBC	Gedling Borough Council
NCC	Nottinghamshire County Council
SAPC	St. Albans Parish Council
WAG	Warren Action Group

Welcome by Chair

Cllr King welcomed those present

SAPC 19-137 To welcome Inspector Chris Pearson, neighbourhood policing inspector for Gedling.

Inspector Pearson said that the purpose of his visit was to introduce himself and form a relationship with the Parish Council. He stressed that the police was unable to solve many neighbourhood policing issues on their own and needed the support of the local community. The police was looking at expanding and improving neighbourhood watches. He stated that the area was set to gain 3 neighbourhood policing staff members. Inspector Pearson reported on initiatives to reduce knife crime and talked about operation reacher and partnership working with Nottingham City police. He encouraged councillors to follow his blog.

A member of the public stated that he had noticed fly tipping of cannabis growing equipment. Inspector Pearson stated that police were aware. If more such equipment were found it would be useful to report it rather than handle and tidy it away.

SAPC 19-138 To receive and resolve to approve apologies for absence.

**Cllr Eddyshaw had sent his apologies on health grounds.**

SAPC 19-139 To receive questions and petitions from the public – for information only.

A member of the public stated that the Fire Control Centre was now closed. This might have an impact on anti-social behaviour observed on Bestwood Drive.

SAPC 19-140 To receive a report from the County and District Councillors.

The District Council were in the process of setting up regular surgeries.

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The Council would approve the proposed budget and appoint two additional wardens.

Feedback was requested on Picknick in the Park.

Building work to install additional equipment on Muirfield Park would start in September.

SAPC 19-141 To receive disclosures of pecuniary and non-pecuniary interests.  
**Cllr Ellis declared a non-pecuniary interest in item SAPC 19-154 as she is a member of that group.**

SAPC 19-142 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.  
**There were none.**

SAPC 19-143 To receive and approve the minutes of the previous St. Albans Parish Council meeting.  
**Proposed by Cllr Clipsham seconded by Cllr Lari the Council resolved to sign the minutes of the meeting 25 June 2019 as a true record of that meeting.**

SAPC 19-144 To review the action sheet resulting from previous month's agenda and receive reports from parish councillors on actions undertaken.  
**The Council reviewed the action sheet as circulated.**

SAPC 19-145 Finance:  
a) To receive the bank reconciliation to 30 June 2019.  
b) To receive a receipts and payments over budget report.  
c) To approve the payment schedule and sign it.  
d) To consider approval of any additional payments to be made and add to schedule.

**The Council received the above documents. In the absence of Cllr Eddyshaw Cllr King verified the bank reconciliation.**

**The Council approved the payments schedule as presented.**

SAPC 19-146 To consider the co-option applications received and resolve who to co-opt to the Council.

Since the distribution of the meeting papers the Council had received a further application.

To suspend the meeting to give the newly co-opted councillors the opportunity to sign their declaration of acceptance of office and take their seat on the council.

**The Council unanimously decided to consider the new application received at this meeting rather than waiting yet another month to co-opt.**

**The Council unanimously resolved to co-opt Mark Riddle and Sarita-Marie Rehman-Wall onto the Council.**

**Both new councillors signed their acceptance of office declaration. Cllr Rehman-Wall then left the meeting and Cllr Riddle took his seat on the Council.**

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- SAPC 19-147 To consider and resolve who should be added to the list of signatories.  
**The Council resolved that all councillors should be cheque signatories and set up to view and authorise on internet banking.**
- SAPC 19-148 To consider action to be taken regarding the lodge car park.  
**Cllr Ellis reported that GBC owned the land of the car park but had leased it to the hotel. GBC would be organising**
- SAPC 19-149 Lengthsman:
  - To receive correspondence from the lengthsman scheme lead council and note information requested by the Clerk.
  - To consider signing the lengthsman contract.**The Council received the above correspondence.**  
**The Council resolved to sign the lengthsman agreement now that the lengthsman was to get a waste carrier licence.**  
**Any work given to the lengthsman would involve waste produced on somebody other than SAPC's land since the PC does not own any land.**  
**The lengthsman would need to contact the relevant land owner or responsible local authority (either GBC or NCC, possibly Nottingham City Council) to remove the waste which had originated on their property. Before undertaking any work he lengthsman would need to make the necessary arrangements for waste to be removed once he has finished his work so waste is not inadvertently liiered around the parish.**
- SAPC 19-150 To consider a Community Facebook Group and other forms of electronic community engagement and the implementations for Data Protection, working hours and policy.  
**Deferred to a later meeting following GDPR training for councillors.**
- SAPC 19-151 Planning:  
To consider the following planning applications:
  - 2019/0549 | Installation of a climbing unit in the play area. | Recreation Ground Muirfield Road Bestwood Nottinghamshire.**The Council resolved to support the application.**  
To receive the following planning decisions:  
**There were none.**
- SAPC 19-152 To consider running Parish Council led events.  
**The Council resolved to establish a working group to organise Council led events. Cllr King would lead the working group. Cllr Ellis and Clipsham agreed to be members. The clerk would draft terms of reference.**
- SAPC 19-153 To receive feedback on the LIS progress so far and consider where the second defibrillator could/should be placed.  
The Clerk reported that she had made enquiries as to the ownership of the transformer building outside the Oakwood Academy. This is as yet unresolved. She would still need to make further enquiries as to the option of post mounting the defibrillator case and getting quotations for fabricating the post and connecting it to an unmetered low voltage electricity supply. The process was ongoing.

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SAPC 19-154 To consider a grant application from WAG for £2,400 towards a fireworks display. Cllr Clark supplied the WAG financial report to April 2019 and an update to 11 June 2019. He stated that WAG had gone carbon neutral and therefore would not be leafleting for the fireworks event. Warren Academy had already agreed to promote the event in their newsletter and it was hoped Oakwood Academy would do the same.

**The Council resolved to award Warren Action Group a grant for £2,400 towards a fireworks display in November. Cllrs Clark and Ellis abstained from voting. Any publicity for the event should clearly state that SAPC grant funded the event.**

SAPC 19-155 To consider a "clean champion scheme".

**The Council resolved that Cllr Lari would lead a working party on the issue.**

SAPC 19-156 To note the following correspondence (for information only):

- Hedge Report
- Weed Kill Report
- FBCP: Minutes, events and correspondence
- PKF Littlejohn – Agar qualified report.
- Notts ALC – AGM information
- Notts ALC – Personnel Newsletter

**The Council noted the above correspondence.**

SAPC 19-157 To receive Items for Notification to be included on next month's agenda. (for information only).

- Banner for Fireworks display
- Report from Cllr Lari on clean litter working group
- Report from Cllr King on events working group.

SAPC 19-158 To confirm date of next meeting scheduled meeting for Tuesday, 03 September 2019 after 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG7 9PJ.

**The Council confirmed the next meeting scheduled meeting for Tuesday, 03 September 2019 after 19.00 at The Oakwood Academy.**

**The meeting closed at 21.15.**

**Signed as a true record on behalf of St Albans Parish Council.**

Name\_\_\_\_\_ Date\_\_\_\_\_.

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**St Albans Parish Council**

**FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN**

July

Ref:

SAPC 19-145c)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current		30/06/2019			56,455.31	
<b>Total</b>						<b>56,455.31</b>
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
STO + DD		Staff Costs	Staff Costs	-	-	
Bacs		B Boyer	Office cost	11.07	1.62	12.69
<b>Total</b>				<b>11.07</b>	<b>1.62</b>	<b>357.09</b>

**Notes:**

Later additions to schedule

**Authorised Signatory 1**

**Authorised Signatory 2**

**Date**

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