

# ST ALBANS PARISH COUNCIL

Initial\_\_\_\_\_

## Minutes of the Meeting of the Parish Council 25 June 2019 at the Oakwood Academy

Members Present	Members Present	Members Absent
Cllr K Eddyshaw		
Cllr J Clark		
Cllr J King (Chairman)		
Cllr F Lari		

Also present: District Councillors R Ellis and D Gibbons and 3 members of the public  
In attendance: The Clerk

Welcome by Chair

Cllr King welcomed those present.

SAPC 19-117 To receive disclosures of pecuniary and non-pecuniary interests.

**There were none.**

SAPC 19-118 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.

**There were none.**

SAPC 19-114 To receive and resolve to approve apologies for absence.

**There were none.**

SAPC 19-115 To receive questions and petitions from the public – for information only.  
A member of the public complained that the weeds on the curbs throughout the parish were rather overgrown and asked when these would be treated and removed.

He enquired about the play bus, and the camera car which had been requested to visit the parish. He pointed out that the sign on Muirfield Road still had the wrong spelling on it and that there still was no barrier outside the shop.

A resident enquired why people were now being charged to use the car park outside the hotel.

SAPC 19-116 To receive a report from the County and Borough Councillors.

Cllr Ellis reported that there had been severe flooding in parts of the borough and that some people needed re-housing, she asked for any feedback on Gedling Borough Carnival. A member of the public commented that there had been fewer craft stall than in previous years which he had found disappointing.

Cllr Gibbons pointed out that both he and Cllr Ellis had only been elected in May and that they were familiarising themselves with their new tasks.

It was pointed out that GBC has neighbourhood wardens who would be able to look into such things as littering, dog fouling etc. If hot spots for anti social behaviour were known, these should be communicated to the wardens, who would then be able to take appropriate action.

SAPC 19-119 To receive and approve the minutes of the previous St. Albans Parish Council meetings.

4/2019/20

**The Council received and resolved to approve as a true record the minutes of the meeting 07 May 2019 which were duly signed.**

SAPC 19-120 To review the action sheet resulting from previous month's agenda and receive reports from parish councillors on actions undertaken.

**The Council reviewed the action sheet.**

SAPC 19-121 To consider whether to opt for a two or three year insurance tie in.

**The Council resolved that given the very low discounts offered for policies under £500 to opt for the one-year option.**

SAPC 19-122 Finance:

- a) To receive the bank reconciliation to 31 May 2019.
- b) To receive a receipts and payments over budget report.
- c) To approve the payment schedule and sign it.
- d) To consider approval of any additional payments to be made and add to schedule.

**The Council received the finance documents and resolved to approve the payments schedule. The Council approved the £316.36 payment for insurance in addition to the items on the payments schedule.**

SAPC 19-123 To resolve to remove previous signatories who are no longer serving councillors from the bank mandate.

**The Council resolved to remove all previous signatories who are no longer serving councillors.**

SAPC 19-124 To consider the co-option applications received and resolve who to co-opt to the council.

To suspend the meeting to give the newly co-opted councillors the opportunity to sign their declaration of acceptance of office and take their seat on the council.

**Public and press were briefly excluded from proceedings to enable the council to ask some personal questions of one of the candidates. The candidate subsequently withdrew their application and left the meeting. Public and press were re-admitted.**

**One of the candidates had been unable to attend the meeting. The council resolved to defer considering the application until the candidate would be able to attend. Therefore, there were fewer candidates than vacancies.**

**Proposed by Cllr Eddyshaw seconded by Cllr Clark the Council resolved to co-opt Mark Clipsham to the Council.**

**Proposed by Cllr Clark seconded by Cllr Eddyshaw the Council resolved to co-opt Rachael Ellis to the Council.**

**Proposed by Cllr Clark seconded by Cllr Lari the Council resolved to co-opt Des Gibbons to the Council.**

**The newly co-opted councillors signed their declaration of acceptance of office before the proper officer and took their seat on the Council.**

SAPC 19-125 To consider and resolve who should be added to the list of signatories.

**Deferred to a future meeting.**

SAPC 19-126 Lengthsman:

5/2019/20

- To receive correspondence from the lengthsman scheme lead council regarding carry forward hours and waste disposal
- To consider signing the lengthsman contract
- To consider a list of lengthsman duties and the approximate time they will take.

**The council noted the correspondence from the lead council stating that "that NO jobs will be actioned by the Lengthsman that involve the removal of waste until the situation has been resolved."**

**The Council resolved to delay signing the lengthsman contract until the waste removal situation had been resolved satisfactorily. No additional lengthsman jobs other than those communicated to the lead council at the beginning of June were considered.**

SAPC 19-127 To consider requesting GBC to install CCTV on Muirfield Park at an estimated cost of £15,000 which the Parish Council would contribute.

**Following some discussion, the Council resolved not to pursue this item any further.**

SAPC 19-128 Planning:

To consider the following planning applications:

- 2019/0505 | Two storey front and rear extensions | 29 Nell Gwyn Crescent Bestwood Nottinghamshire NG5

**The Council had no observations to make.**

To receive the following planning decisions:

**The Council noted a number of planning decisions made by GBC in the past two months.**

SAPC 19-129 To consider running Parish Council led events.

**Deferred to the following meeting.**

**The clerk was asked to look into the implications of a facebook group for St Albans.**

SAPC 19-130 To receive details of the successful LIS application, consider where the second defibrillator could/should be placed and resolve to sign the agreement.

**The Council resolved to sign the LIS agreement.**

SAPC 19-131 To consider financing the Clerk's attendance at the SLCC regional training seminar.

**The Council resolved to support the Clerk's attendance at the Regional Training seminar at a cost of £105 + VAT.**

SAPC 19-132 To consider digital mapping options for St Albans PC.

**Cllr Lari explained that he would like a digital map of the Parish which indicates which land is owned/the responsibility of which agency.**

**Gedling Borough Council had produced some paper copies for previous councillors. Cllr Ellis agreed to make enquiries with GBC.**

SAPC 19-133 To note that Inspector C Pearson has agreed to attend the July meeting.

**Noted.**

SAPC 19-134 To note the following correspondence (for information only):

- VE 75
- Undisturbed Project

6/2019/20

## ST ALBANS PARISH COUNCIL

Initial\_\_\_\_\_

- FBCP: Minutes, events and correspondence
- Nalc conference
- GDPR training by GBC
- PKF Littlejohn – Agar received
- South Mobile Youth Project

**The Council noted the above correspondence. Three councillors asked to attend the GDPR training at £20 each**

SAPC 19-135 To receive Items for Notification to be included on next month's agenda. (for information only).

- Facebook group
- Lengthsman
- Further co-option
- Parish Council Events
- Car parking near the lodge
- Skills audit

SAPC 19-136 To confirm date of next meeting scheduled meeting for Tuesday, 23 July 2019 after 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG7 9PJ.

**The Council confirmed the next meeting scheduled meeting for Tuesday, 23 July 2019 after 19.00 at The Oakwood Academy.**

**Signed as a true record on behalf of St Albans Parish Council.**

Name\_\_\_\_\_ Date\_\_\_\_\_.

7/2019/20

# ST ALBANS PARISH COUNCIL

Initial \_\_\_\_\_

St Albans Parish Council

**FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN**

June

Ref:

<b>CASH POSITION BEFORE ANY PAYMENTS ARE MADE</b>						£
Unity Trust Bank Current					<i>31-May-19</i>	<b>56,562.94</b>
					<b>Total</b>	<b>56,562.94</b>
<b>BILLS FOR PAYMENT</b>						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
BACS		B Boyer, HMRC, Smart Pension	Salaries and Wages May and June	-	-	
BACS	2019-008	AB Waste	skip hire^	208.33	41.67	250.00
BACS	2019-009	DA Dixon	Internal Audit^	80.00	-	80.00
	2019-010	Notts Alc	Local Council Review^	17.00	-	17.00
		Various	Office consumables and phone	22.67	2.96	25.63
<b>Total</b>				<b>328.00</b>	<b>44.63</b>	<b>1,394.15</b>

**Notes:**

Later additions to schedule

^ already paid

**Authorised Signatory 1**

**Authorised Signatory 2**

**Date**

--	--

8/2019/20