

**Minutes of the Meeting of the Parish Council
26 March 2019 at the Oakwood Academy**

Members Present	Members Present	Members Absent
Cllr C Bryant	Cllr J King (Chairman)	Cllr T Bisset
Cllr K Eddyshaw	Cllr M Robinson	
Cllr J Clark	Cllr C Wilson	
Cllr P Clark	Cllr P Wilson	

Also present:

In attendance: The Clerk

Welcome by Chair

Cllr King welcomed those present.

SAPC 19-051 To receive and resolve to approve apologies for absence.

None received.

SAPC 19-052 To receive questions and petitions from the public – for information only.

There were none.

SAPC 19-053 To receive a report from the County and District Councillors.

There was none.

SAPC 19-054 To receive disclosures of pecuniary and non-pecuniary interests.

There were none.

SAPC 19-055 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.

None.

SAPC 19-056 To receive and approve the minutes of the previous St. Albans Parish Council meeting.

The council approved the minutes of the meeting 26 February 2019 which were signed as a true record.

SAPC 19-057 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)

The Council noted the items on the action sheet.. the Clerk was asked to write to Cllr M Payne and ask for an update on outstanding business. Cllr Robinson presented an action list of items that had been achieved over the past year.

SAPC 19-058 To consider a request to change the Council's pension scheme – not yet set up – from Nest to SmartPension.

Proposed by Cllr Robinson seconded by Cllr Bryant, the Council unanimously resolved to change the Council's pension scheme to SmartPension.

SAPC 19-059 To approve the purchase of an annual licence for an HMRC approved payroll package @£49 per annum which offers professional payslips that are HMRC compliant, monthly reporting and year and integrated pension contributions.

13/2018-19

Proposed by Cllr Bryant seconded by Cllr Eddyshaw, the Council unanimously resolved to authorise the purchase of payroll software at £49 per annum plus Vat.

SAPC 19-060 To approve virements to current year budget.

The Council unanimously resolved to approve the virements as presented.

SAPC 19-061 Finance:

- a) To receive the bank reconciliation to 28 February 2019.
- b) To receive a receipts and payments over budget report.
- c) To approve the payment schedule for March and sign it
- d) To consider approval of any additional payments to be made and add to schedule.

The Council noted the above documents and resolved to approve the payment schedule for March 2019.

The Council resolved to authorise a payment of £250 for an additional skip.

SAPC 19-062 To consider the predicted year end figures and consider earmarking unspent sums for particular projects.

Proposed by Cllr King seconded by Cllr Bryant, the Council resolved not to earmark any unspent sums.

SAPC 19-063 To receive the local council election pack and note the time lines therein.

The Council received the election pack and noted the time lines.

SAPC 19-064 To consider various options regarding 20mph speed zone.

Deferred to a future meeting following local council elections.

SAPC 19-065 To consider options for village gateway signs.

Deferred to a future meeting following local council elections.

SAPC 19-066 To consider what action to take with 4 blue grit bins still stored at the former locum clerk's property.

The Council asked the Clerk to write to the local schools and ask if they would like the bins.

SAPC 19-067 Planning:

- a) To consider the following planning applications:
 - 2019/0117 | Ground floor side extension, conversion of garage to bedroom and raising of flat roof | 5 Cairngorm Drive Bestwood NG5 9PY

The Council resolved to take a neutral stance neither supporting nor objecting to the application.

 - 2019/0184 | Double storey side extension. Single storey rear extension & loft conversion. | 10 Bullins Close Bestwood Nottinghamshire NG5 8SE

The Council resolved to take a neutral stance neither supporting nor objecting to the application.

b) To note the following planning decisions:

- 2018/1169 | Two x two storey side extensions and single storey extensions. | 51 Woodchurch Road Bestwood NG5 8NJ – **application permitted**

2019/0186 | Approval of details reserved by Condition 4 - Bin Store, Condition 6 - Surface Water, Condition 8 - Materials and Condition 9 - Environmental Method Statement of planning permission 2018/0911 | Land At South Of 64 Woodchurch Road Bestwood Nottinghamshire – **application permitted**

The Council noted the planning decisions.

SAPC 19-068 To note the following correspondence (for information only):

- NALC – Whistle Blowing
- ICO registration certificate
- Friends of Bestwood Country Park: February minutes and events
- Cllr M Payne – correspondence

The council noted the above correspondence.

SAPC 19-069 To receive Items for Notification to be included on next month's agenda. (for information only).

None.

SAPC 19-070 To confirm date of next meeting scheduled meeting for Tuesday, 30 April 2019 after 19.00 following the Annual Parish Meeting at 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG5 9PJ.

Tuesday, 30 April 2019 Annual Parish Meeting at 18.45 followed by St Albans Parish Council Meeting at 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG5 9PJ.

The Annual Meeting of the Parish Council following the election would be held 7 May 2019 at 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG5 9PJ.

Signed as a true record on behalf of St Albans Parish Council.

Name_____ Date_____.

15/2018-19

ST ALBANS PARISH COUNCIL

Initial _____

St Albans Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

March

Ref:

SAPC 19-061C)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current						31,356.66
Other						-
Total						31,356.66
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
BACS	Mar-19	B Boyer	Salary	380.00	-	380.00
BACS		B Boyer	Office expenses	4.17	0.83	5.00
BACS	OUT-61670	AB Waste Disposal LTD	Skip	208.33	41.67	250.00
BACS		HMRC	PAYE/Nics	252.00	-	252.00
DD		Unity Trust	Charges	18.00		18.00
						-
						-
						-
						-
						-
Total				862.50	42.50	905.00

Notes:

Later additions to schedule

N.B. Balance 04/03/2019

30,355.54

Signed Chair of relevant meeting

Date

16/2018-19