

St. Albans Parish Council

Minutes of the Parish Council Meeting

Action

Held at Emmanuel Church Hall, Bewcastle Road, Behind 10 Church View Close on 31st July 2018 at 6.30 p.m.

Membership	Councillors:	
	Jason King	Chair
A	Tammy Bisset	Vice Chair
	Cal Bryant	
	John Clark	
A	Pat Clark	
	Keith Eddyshaw	
	Mike Robinson	
	Carole Wilson	
	Peter Wilson	

Councillors Absent are marked 'A'

Also in Attendance

Gary Long Locum Clerk to the Council
2 members of the public

2018/032 Apologies for Absence

Apologies for absence were received from Councillors Tammy Bisset and Pat Clark.

2018/033 Declarations of members' interests

Councillors Cal Bryant, John Clark, Keith Eddyshaw, and Mike Robinson declared a non pecuniary interest in Item 9. Grant Application as members of the Warren Action Group Committee.

2018/034 Minutes of previous meeting

The minutes of the Parish Council meeting held on the 26th June 2018 were corrected, with a reference to 'BVPC in the Planning Application process' replaced with 'SAPC', and then approved as a true and accurate record and signed by the Chair of the Council.

2018/035 Update on Actions

An update on actions had been circulated and was noted.



2018/036 Parishioners questions/statements

The following issues were raised:

1. Will SAPC consult with parishioners in developing a parish plan?
2. When will the councillors be listed on the website. Councillor Cal Bryant agreed to put them on. Councillor Bryant
3. The pictures on the website include ones from the Bestwood Village area. Councillor Cal Bryant agreed to remove them. Councillor Bryant
4. A question was raised about the split of funds from the old Bestwood St. Albans Parish Council and the allocation of grant monies to a ring fenced earmarked fund which were 'passported' to Bestwood Village Parish Council in the funding split.

The Clerk explained that this decision had been made by Gedling Borough Council's Legal Department and that different granting bodies applied different conditions on their grants.

2018/037 Reports from Parish, Borough and County Councillors

Councillor Mike Robinson reported on road signs: 3 have been added to the GBC list, 5 are in stock waiting to be fitted and 1 on Jermyn Drive needs to be replaced. He also reported on the overlays. 12 are remaining to be fitted. He and Councillor Keith Eddyshaw will sort this. Councillors Robinson and Eddyshaw

2018/038 New Clerk

A report, together with a revised contract (including conditions of service) and job description (including person specification), had previously been circulated. These were all agreed, with the salary to be finalised by the shortlisting/ appointing panel.

Resolved:

1. The contract and job description (below) are adopted.
 2. The shortlisting/ appointing panel will agree the salary before advertising.
- Councillors Bisset, Bryant, and King

2018/039 Grant Applications Process

A proposed Grant Application policy and form had previously been circulated. These were agreed..

Resolved: The Grant Application policy and form (below) are adopted.



018/040 Grant Application

A grant application from the Warren Action Group had previously been circulated.

Resolved: The Warren Action Group are granted £1,800.00 towards the Firework Clerk Display.

2018/041 Warren Hill Notice Board

Councillor Mike Robinson reported that the above notice board is in very poor condition and he was in the process of getting quotes for repair.

Councillor Keith Eddyshaw agreed to look at it and see if he could repair it. It was agreed he could go ahead if the cost was below £500.00.

If he was unable to do so Councillor, Mike Robinson would obtain 3 estimates. It was agreed he could go ahead if the cost was below £1,000.00.

Resolved:

1. Councillor Keith Eddyshaw will repair the Warren Hill notice board if the cost is below £500.00. Councillor Eddyshaw
2. If this is not possible Councillor Mike Robinson will obtain 3 estimates and can go ahead if the cost is below £1,000.00. Councillor Robinson

2018/042 Lengthsman - disposal of green waste

The Clerk reported that this was still ongoing.

2018/043 Installation of grit bins, bench and noticeboard

Councillors Keith Eddyshaw, Jason King and Mike Robinson had met with Jane Richardson from the Gedling BC Parks Department and agreed a location for the benches along the top path (1.5 m away) and the notice board. If the notice board is less than 2 m high and on Gedling BC there is no need for a planning application. Councillor Keith Eddyshaw agreed to get an estimate for installing these.

It was agreed to carry the issue of the grit bins forward.

Clerk

Resolved:

1. The proposed siting of the benches and notice board was agreed.
2. Councillor Keith Eddyshaw to get an estimate for installing these.

Councillor Eddyshaw



2018/044 Youth bus and or play bus for the Warren Hill / Deer Park areas

Councillor Mike Robinson reported that he was still waiting for a response and would follow this up. Councillor Robinson

2018/045 Date, time and location for the next Parish Council Meeting

Resolved: The next meeting will be Tuesday 25th September 2018, 6.30 p.m., at Oakwood Academy, Bewcastle Road, Warren Hill, Nottingham, NG5 9PJ

There being no further items of business, the Chair thanked everyone for their contributions and closed the meeting at 7.58 p.m.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be the name of the Chair or a representative of the Parish Council.