

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

Dear Councillors

I hereby give you notice that the next Meeting of the Council will be held on **Tuesday 26th November 2024** at the Emmanuel Church Bestwood, commencing at **7.00 pm**. All members of the Council are summoned and are requested to observe the Members' Code of Conduct. Members of the public and press are welcome to attend.

Please submit apologies to the Clerk.

Cllr. Kim Reed

Acting Clerk
St Albans Parish Council

21 November 2024

**ST ALBANS PARISH COUNCIL
COUNCIL MEETING – AGENDA**

Tuesday 26th November 2024 – 7:00pm
Emmanuel Church Bestwood, 10 Church View Close, Arnold. NG5 9QP

587	To receive apologies for absence.
588	Declarations of Interests – to receive and consider declarations of members’ interests and dispensations from non-participation.
589	To approve the Minutes of the Meeting - 15 th October 2024
590	<p>To receive and note any update on actions arising from previous Parish Council decisions (not included elsewhere on the agenda:</p> <ol style="list-style-type: none"> 1. Review and update numbering sequence September 24 minutes, item 589 to read 569. 2. Item 569/581 - Watering contract - <i>to receive an update on the progress of the watering contract and agree contractor if possible. (minutes Sept/Oct 24).</i> 3. Item 582 – Planters Maintenance – <i>proposed to enquire if someone may adopt the planters in Muirfield. (minutes Oct 24).</i>
591	Electors to address the Council
592	To receive reports from: a) Gedling Borough Councillors, b) St. Albans Parish Councillors.
593	Clerk update a. Resignation of Cllr. B O’Neil
594	To receive and approve vacancy – Staffing Committee.

595	<p>Correspondence not reported under separate Agenda items.</p> <p>Resident – Ludgate Close grit bin replenishment.</p>
596	<p>Finance</p> <ul style="list-style-type: none"> a) To approve payments as per payment list - (circulated separately) Locum Clerk Fees - £750.00 Wright Vigo HMRC - £140.40 b) Authorise payment replacement Defibrillator Pads - £90 c) To receive update on 2023/24 AGAR. d) Review and allocate Notts-ALC new Councillor training - £45/£50. e) Review and dispose of surplus Christmas presents to Warren Primary School (Teacher Parents Association). f) Receive and approve maintenance BLD Noticeboard – padlocks/stationary - £40 g) Review and approve Unity Trust Bank signatories.
597	<p>To review and approve St. Albans Parish Council Financial Regulations November 2024.</p> <p><i>(circulated to all Councillors 19th November 2024)</i></p>
598	<p>To review and respond to - Planning applications requiring formal representations on behalf of the Council for applications received since the last Full Council meeting:</p> <p>2024/0708 – Nottinghamshire Fire and Rescue - Full planning application to demolish existing buildings and develop a new private residential therapy and treatment centre, together with associated infrastructure and landscaping.</p>
599	<p>Planter Maintenance:</p> <p>Review and approve an allocation of £100 per St, Albans Parish Council planters to support seasonal replenishment from winter through to spring.</p> <p>and/or</p> <p>Additional £200 for additional planting of 6 planters.</p>
600	<p>Receive update on bench fittings Woodchurch & Pavillion Road open Space.</p>
601	<p>Review and approve the forecast of ordinary meetings of the St. Albans Parish Council 2024/25</p>

	<p>Tuesday 7th January 2025 Tuesday 11th February 2025 Tuesday 11th March 2025 Tuesday 8th April 2025 Tuesday 6th May 2025 - Annual Meeting of the Council Tuesday 10th June 2025 Tuesday 8th July 2025 Tuesday 9th September 2025 Tuesday 7th October 2025 Tuesday 11th November 2025</p>
602	<p>Items for future agenda:</p> <p>Provisions for planning & consultation of Budget & Precept 2025/26.</p>
603	<p>Exclusion of public and press – To resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, the public and representatives of press and broadcast media be excluded from the meeting, during the consideration of the following items of business, on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.</p>
604	<p>Contract of Employment</p> <p>To receive and resolve appointment of Parish Clerk.</p>
605	<p>To received and approve quotes for St. Albans Parish Council Domain contract.</p> <p>1. Parish council domain</p> <p>1.a. Parish council domain name - to consider a proposal to change to a gov.uk domain name, to agree the name of the new domain and to continue to own the current domain.</p> <p>1.b. gov.uk Approved Registrar - to consider appointing a .gov.uk approved Registrar to register the new domain name and provide support.</p> <p>1.c. Website provider - to review the current provision of the website hosting and consider a quotation to convert the current website to .gov.uk</p> <p>1.d. Emails - to review and approve Cllrs/staff .gov.uk email addresses</p>
606	<p>To agree date of the next ordinary meeting</p> <p>Tuesday 7th January 2025</p>