

## 7. St. Albans Grant Application Form



### Details of Organisation or Group:

Full Name: (By which the individual or organisation is commonly known)	Click or tap here to e Warren Action Group
Correspondence postal address:	Click or tap here to e [REDACTED]
Telephone number:	[REDACTED] t.
Email:	[REDACTED]
Contact Name:	[REDACTED]

### Project Details and Grant Required:

<p>Please provide full details of the project requiring financial assistance: (This can be attached as a separate page if preferred or if insufficient space below)</p>
<p>Annual Firework Event (Includes cost of professional display, hiring of equipment, hiring first responder service, engaging security service, and other sundry costs). WAG works closely with GBC and the Notts Safety Advisory Group to ensure that all necessary licences, certificates, assessments, plans and insurances are in place for this event.</p>
<p>Benefits to the Community or St. Albans Parish environment from this project: (Please list the benefits that you consider this project will provide)</p>
<p>This is a free to attend event in an area which contains high levels of deprivation. Many people cannot afford to pay to attend an event, pay to travel to organised events outside of the area, or pay to have their own firework displays. An organised event at a scheduled time reduces the number of people letting off fireworks at home over longer periods of unspecified times/days/weeks, reducing noise and environmental impact on the community. The fireworks used during the display meet the requirements of GBC policy regarding noise levels. People with animals know when the event takes place and can make suitable arrangements in advance. Having run since 2017, the Firework Display event has become a local tradition. Hundreds of people of all ages look forward to it. It provides opportunity for people to come together and socialise. It builds community cohesion and a sense of place.</p>

Total cost of project:	£4,750
Have any funds been requested from other sources?	<p>Unsuccessful application to Lottery Community Fund and Notts County Council Community Grant.</p> <p>Successful grant application to District Councillors for PLI (£380).</p> <p>Successful Grant application to Notts County Councillor (£1,000)</p>
Amount of Grant applied for:	£2,650

Account Details:	
Account Name:	Warren Action Group
Sort Code:	
Account Number:	

**Previous Applications:**

Have you made any grant application to any other body for grant aid for this project?

If yes please give details:

Name of Organisation	Amount Applied for	Date of Application	Date of money received
District Cllrs	£380	July 2024	08/07/2024
County Cllr	£1,000	September 2024	September 2024

If you have received any other sources of funding in the past year, not specified above, please give details:

Gedling lotto tickets sales
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**Additional Information:**

Are there any comments that you wish to make in support of your application?  
Please provide this information below, or attach a separate sheet.

Who can attend?  
The WAG Firework Display is held on Muirfield Road Recreation Ground which is open to the public at all times. Therefore, anyone can attend the event and many people from outside the area do. No one has ever been turned away because they do not live in the WAG area.

Health and Safety  
The Police representative on the Notts Safety Advisory Group advises WAG on the Risk Assessment and Event Management Plan. They said that the event has always been intended to be a small local event and informed us that many Fireworks Displays previously held in neighbouring areas have been cancelled. Therefore, particular attention has been paid to the likelihood of increased numbers attending the WAG event. Their advice was that to advertise the WAG event outside of the WAG area could amount to 'reckless indifference' with any such advertising incurring the liability.

WAG hires the services of a professional security company who primarily work at the entrances to the site and are also available to work with the team of stewards on crowd management and any situations which require their specialist assistance.

Gedling Borough Council require an event the size of the WAG Firework Display to have 2 first responders on site. WAG hires this service and at least 2 responders attend with a fully fitted ambulance.

A temporary road licence for closure of a section of Muirfield Road adjacent to the site has been provided in previous years and has been applied for this year. In addition to providing a 'no vehicle' zone this area is available for overflow of spectators if the site becomes very crowded.

As mentioned above, following the advice of the Notts Safety Advisory Group, advertising via posters within the WAG area. Information regarding the event is also on WAG's Facebook Page. Gedling Borough Council licence requires Posters to be placed at the site of the event. It is made clear advertising that there is no on-site parking available, neither is there running water nor toilet facilities on the site. It is anticipated that people will, on the whole walk, to the site. Some attendees do use on road parking close to the site. We encourage people to be considerate of local residents if parking their car on the road to attend the event.

All financial contributors towards the event are acknowledged and thanked on posters, on Facebook, at WAG meetings, in WAG minutes, and included in the Chair and the Treasurer's Annual Report at WAG's AGM.

**Your Financial Situation:**

(Not required if grant is under £300)

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- Copy of your certified or audited accounts (where applicable) from your last financial year.
- Photocopy of last 12 months bank statement.
- If your organisation has been in existence for less than that a year, a copy of your income /expenditure budget for your first-year operation.

If you are unable to supply this information, please contact the Clerk for advice before submitting this application

**Confirmation of Organisation or Group Validity:**

Please tick that you have the following in place?

<b>Requirements:</b>	
Constitution?	X
Committee of a minimum of 3 unrelated people?	X
Bank account that requires 2 signatories?	X
Diversity and equality policy?	
Safeguarding Policy	

**Declaration:**

I/we declare that the information provided within this grant application is correct and that any grant received will be used solely for the project detailed above.

A copy of our financial statement and bank statement is attached detailing the previous 12 months.

I/we agree to the terms of the St. Albans Parish Council Grant Application Policy.

**Name** [Redacted]

**Position:** Chair

**Signed** [Redacted]

**Date:** 26/09/2024

**For office use only:**

Date received:	Date of Parish Meeting
Approved:	Amount granted: £
PC Meeting Date:	Report Back date
PC Minute page:	
Applicants Conditional Agreement Received:	
Payment Sent:	

To comply with the GDPR principles this document will be retained for the length the agreement after which time it will be destroyed. Unsuccessful grant application forms will be destroyed immediately.