

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

Dear Councillors,

You are hereby summoned to an extraordinary meeting of St. Albans Parish Council, which will be held in the Emmanuel Church Hall, Church View Close, NG5 9QP on Tuesday 15th October 2024 at 7pm.

The public and press are invited to attend.

Issued and Signed By:



Francesco Lari
Councillor



Prairie Bryant
Councillor

8 October 2024

Agenda

573. APOLOGIES

To receive apologies for absence.

574. PUBLIC PARTICIPATION

An opportunity for the public to raise issues or concerns with the Council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the Chair and may speak for up to three minutes.

575. UPDATE FROM DISTRICT COUNCILLOR

Council to receive updates from District Councillors including update on Warren Hill Community Church site.

- CLOSURE OF THE PUBLIC SESSION -

members of the public may remain to observe but can take no further part in the council meeting.

576. DECLARATIONS OF INTEREST

To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda.

577. EXCLUSION OF PUBLIC AND PRESS

To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 S1 (2) and resolve to exclude public and press for these items.

578. MINUTES

To accept the minutes of the Extraordinary Meeting held on the 17th September 2024 as accurate.

579. CLERK/RFO

- a. To discuss loss of Locum Clerk
- b. To agree temporary arrangements for the Clerk and RFO, including access to Clerk email account, and to appoint, if necessary, an acting Clerk and acting RFO or a Locum Clerk.

580. FINANCIAL MANAGEMENT

To agree banking changes and continuity arrangements for the council finances.

581. WATERING CONTRACT

To receive an update on progress on watering contract and agree contractor if possible.

582. PLANTERS MAINTENANCE

To discuss planters maintenance and agree further funding

583. WEBSITE, SOCIAL MEDIA AND IT MANAGEMENT

- a. To agree approach for website and IT management.
- b. Gov.uk transition and cabinet office status
- c. WCAG 2.2 legislation requirements
- d. Social Media management

584. 2023/24 AGAR AND AUDIT

To discuss and agree next steps regarding 2023/24 AGAR and Audit.

585. GRANT APPLICATION

WAG Fireworks Display Grant Application

586. STAFFING COMMITTEE UPDATE

- a. Recruitment progress
- b. Collection of documents and items from former Clerk
- c. Finalisation of former Clerk's employment