

St Albans Parish Council

3 Jackson Court, Farndon, Newark, Notts, NG24 3TS
 T: 07857774847, E: clerk@stalbanpc.org, W: <https://stalbanpc.org/>

02/05/2019

Notice: You are invited to a meeting of St. Albans Parish Council which will be held at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG5 9PJ on **Tuesday 07 May 2019 at 7.00 pm**. Please see the agenda below for the business to be transacted.

Belina Boyer PSLCC

Clerk to the Council

	Welcome by Chair
SAPC 19-091	To elect a chair for the 2019-20 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.
SAPC 19-092	To consider whether to elect a vice chair. a) To elect a vice chair if applicable b) To suspend the meeting for the vice-chair to sign their declaration of acceptance of office.
SAPC 19-093	To receive and resolve to approve apologies for absence. a) To resolve when any member not present must present the completed declaration of acceptance of office.
SAPC 19-094	To review and adopt Standing Orders based on the most recent NALC recommended model.
SAPC 19-095	To Review and adopt Financial Regulations based on the most recent NALC recommended model.
SAPC 19-096	To resolve to defer the review of the following documents to a later meeting: <ul style="list-style-type: none"> • Lengthsman contact • Asset register • Review of council's/staff subscriptions to other bodies (NALC/SLCC) • Complaints procedure • Policies, procedures and practices in respect of its obligations under the freedom of information and data protection legislation • Media Policy • Employment Policies and Procedures • Financial Risk Assessment • Regular Payments Schedule
SAPC 19-097	To note the Council's meeting schedule for the coming municipal year.
SAPC 19-098	To review the representation on or work with external bodies and arrangements for reporting back
SAPC 19-099	To review arrangements for insurance cover in respect of insurable risk.
SAPC 19-100	To receive a report from the County and District Councillors.

SAPC 19-101	To receive disclosures of pecuniary and non-pecuniary interests.
SAPC 19-102	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.
SAPC 19-103	To receive and approve the minutes of the previous St. Albans Parish Council meeting 30 April 2019 if available.
SAPC 19-104	To receive the Internal Auditor's Report and consider any action resulting from it.
SAPC 19-105	To consider and approve the Annual Governance Statement for 2018/19.
SAPC 19-106	To consider and approve the Accounting Statements 2018/19.
SAPC 19-107	To receive the bank reconciliation and explanation of variances to be submitted with the AGAR.
SAPC 19-108	To approve payment of Internal Auditor's invoice for £80.00.
SAPC 19-109	To note the dates for New Councillor Training and approve attendance by councillors who had not previously attended and payment.
SAPC 19-110	To appoint a councillor other than the chairman to verify bank reconciliations in accordance with financial regulations.
SAPC 19-111	Correspondence (for information only) <ul style="list-style-type: none"> • FBCP March Minutes and events • Correspondence from a member of the public requesting a longer Annual Parish Meeting.
SAPC 19-112	To receive Items for Notification to be included on next month's agenda. (for information only).
SAPC 19-113	To confirm date of next meeting scheduled meeting for Tuesday, 07 May 2019 after 19.00 at The Oakwood Academy, Enterprise Centre next to the Sports Hall Bewcastle Road, NOTTINGHAM, NG7 9PJ.