

St. Albans Parish Council

Minutes of the Parish Council Meeting

Action

Held at Oakwood Academy, Bewcastle Road, Warren Hill on 15th May 2018 at 7.30 p.m.

Membership

Councillors:

Jason King	Chair
Tammy Bisset	Vice Chair
Cal Bryant	
John Clark	
Pat Clark	
Keith Eddyshaw	
Mike Robinson	
Carole Wilson	
Peter Wilson	

Councillors Absent are marked 'A'

Also in Attendance

Gary Long	Locum Clerk to the Council
Alec Dubberley	Gedling Borough Council
2 members of the public	

2018/001 Acceptance of Office

The parish councillors completed their Declarations of Office in the presence of the Proper Officer.

2018/002 Election of Chair for 2018/19

Alec Dubberley asked for nominations for Chair. Councillor Jason King was elected unopposed as Chair for 2018/19. Councillor King took the Chair.

2018/003 Election of Vice Chair for 2018/19

Councillor Tammy Bisset was elected unopposed as Chair for 2018/19.

2018/004 Apologies for Absence

There were no apologies for absence.

2018/005 Style and Title of Council

The style and title of the council was noted as 'St. Albans Parish Council'.

2018/006 Code of Conduct

The attached Code of Conduct was adopted in accordance with the Local Government Act 2000.



2018/007 Powers, Duties and Responsibilities

The attached powers, duties and responsibilities of the Parish Council were noted.

2018/008 Consideration of Planning Applications

One of the rights that the Parish Council has is to be consulted on all planning applications affecting the area.

Resolved: To inform Gedling Borough Council that the Parish Council wishes to be consulted on planning applications. Alec Dubberley volunteered to do this. Alec Dubberley

2018/009 Appointment of Bank & Signatories

As a new body the parish council needs to open a new bank account. The Clerk reported on the details of 5 possible banks. These were considered.

Resolved:

1. To open a bank account with Unity Trust Bank. Clerk
2. That the Clerk is set up as a nominated person who can do administration, receive information and set up (but not authorise) payments on-line. Clerk
3. That all councillors except for Councillors Pat Clark and Peter Wilson are set up as signatories. Clerk/
Councillors
4. Any 2 councillors to authorise payments and other transactions.

2018/010 Appointment of Clerk to the Parish Council

The roles and responsibilities that normally apply to parish clerks, as supplied by the Nottinghamshire Association of Local Councils, were noted.

Resolved: That Gary Long is appointed as Locum Clerk for a period of up to 12 months, during which time a permanent clerk will be appointed. Clerk/
Councillors

2018/011 Nottinghamshire Association of Local Councils


It was noted that the Parish Council is a member of the Nottinghamshire Association of Local Councils until 31st March 2019.

2018/012 Meetings of the Parish Council

Resolved:

1. The next meeting will be Tuesday 26th June, 6.30 p.m. at Oakwood Academy, Bewcastle Road, Warren Hill. Clerk
2. Provisionally the Council will meet on the last Tuesday of the month, the pattern, dates and venues of subsequent meetings will be considered at the next meeting. Clerk

There being no further items of business, the Chair thanked everyone for their contributions and closed the meeting at 8.05 p.m.



26.6.18.