

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

ST. ALBANS PARISH COUNCIL NT0215

County area (local councils and parish meetings only):

Nottinghamshire

Financial year ending 31 March 2020

Prepared by (Name and Role):

Belina Boyer, Parish Clerk and RFO

Date:

11/05/2020

		£	£
Balance per bank statements as at 31/03/2020:			
Unity Trust Bank	account 1	47,248.47	
	account 2	-	
	account 3		
	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
			47,248.47
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/03/2020 (enter these as negative numbers)			
	item 1	-	
	item 2	-	
	item 3	-	
	item 4	-	
	item 5	-	
	item 6	-	
	item 7	-	
	item 8	-	
Add: any un-banked cash as at 31/03/2020		-	
			<u>47,248.47</u>
Net balances as at 31/3/2020 (Box 8)			<u><u>47,248.47</u></u>