

## Explanation of variances – pro forma

Name of smaller authority: **St Albans Parish Council NT0215**  
 County area (local councils and): **Nottinghamshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	0	30,303				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	26,662	27,462	800	3.00%	NO		Please note, St Albans Parish Council only came into existence during the current financial year. Therefore, there are no previous year's figures.
3 Total Other Receipts	29,104	2,992	-26,112	89.72%	YES		Please note, St Albans Parish Council only came into existence during the previous financial year. The other income consisted mainly of £26,163 brought forward following the split from the former authority. Thus 29104-26163=2968. A 24 or 0.81% difference.
4 Staff Costs	1,170	5,735	4,565	390.14%	YES		Last year the council first employed a locum clerk, whose professional fees (£3002) were accounted in box 6. The clerk was only employed in late November. 1170+3002=5342 Thus the difference would be 393 or 7.36%
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	24,294	7,773	-16,521	68.00%	YES		In the previous year St. Albans PC came into existence. It needed to purchase office equipment including a laptop and mobile phone £823 no such purchases were necessary this year, a locum clerk was paid a professional fee for their services at £3002 this year there was an employee clerk (See above), there was a contested election at £3376 and local organisations asked for and were granted substantial grants at £1800, 1000, 8250 and 1920 respectively when this year only £2400 were granted. However, the council purchased a defibrillator at £1947. Ergo: 24294-18551+2400+1947=7930, a difference of 157 or 1.98%
7 Balances Carried Forward	30,303	47,248			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	30,303	47,248				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	14,722	16,668	1,946	13.22%	NO		The council purchased a defibrillator and case at a cost of £1,947 this year.
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable