

St Albans Parish Council

3 Jackson Court, Farndon, Newark, Notts, NG24 3TS
T: 07857774847, E: clerk@stalbanpc.org, W: <https://stalbanpc.org/>

Thursday, 11 June 2020

Notice:

You are invited to a meeting of St. Albans Parish Council which will be held online on Wednesday, 17th June 2020 at 19.00.

LOGIN – please follow this link:

<https://us02web.zoom.us/j/89811561966?pwd=SXIOb29RU2NUUHZtWThqZjFiNnRJQT09> to join the meeting. If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. You phone provider may charge you for this call.

Dial by your location

+44 203 481 5240 United Kingdom,

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 898 1156 1966

Password: 454622

Please call the clerk on 07851114847 if you are having any problems logging in.

Signed

Belina Boyer

Clerk to the Council

SAPC20-102 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

SAPC20-103 To receive apologies for absence

SAPC20-104 To receive questions and petitions from members of the public – for information only.

SAPC20-105 To receive a report from the County and Borough Councillors

SAPC20-106 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting

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SAPC20-107 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

SAPC20-108 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

SAPC20-109 To review and re-adopt the following policies and procedures:

- a. Data Protection Policy
- b. Data Breach Policy and procedure
- c. General Privacy Policy
- d. Data Retention Policy
- e. Publication Scheme
- f. Email Contact privacy Policy
- g. Grant Application Policy Procedure and Form
- h. Councillor Contact Privacy Notice
- i. 2019 Co-option Policy
- j. 2019 Co-option Application
- k. Equality and Diversity
- l. Notice Board
- m. Complaints
- n. Vexatious Complaints
- o. Media Policy

SAPC20-110 To consider and agree an action plan for the coming municipal year and beyond.

SAPC20-111 To note that a poll has been called for the most recent vacancy and that under current legislation the vacancy cannot be filled by co-option. Any members of the public willing to serve the council will need to register for election next Spring.

SAPC20-112 To consider and decide a grant application by STARS.

SAPC20-113 FINANCE:

- a. To receive the Payments and Receipts report for May 2020.
- b. To receive bank reconciliations for May 2020.
- c. To consider any additional items to be added to the printed payment schedule.
- d. To approve the payment schedule for June and agree to sign it.

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN			June 2020
CASH POSITION BEFORE ANY PAYMENTS ARE MADE			£
Unity Trust Bank Current		31/05/2020	75,337.21
Other			-
Total			75,337.21
BILLS FOR PAYMENT	Not including Payroll		
Payee Name	Transaction Detail	Budget Code	£ Total
GiffGaff	Office phone	Office expenses (consumables)	6.00
HMRC	1st Quarter	Staff costs	226.80

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SAPC20-114 To receive the internal auditor's report and consider any action recommended therein.

SAPC20-115 PLANNING

To consider the following planning applications:

- [2020/0350 | Proposed Rear/Side single storey extension with pitched roof | 7 Shacklock Close Bestwood NG5 9QE](#)

SAPC20-116 To consider the format of the council's photo competition (Cllr King)

SAPC20-117 To receive an update on the logo competition

SAPC20-118 To receive a website and social media report (Cllr Thorpe) and consider what action to take

SAPC20-119 To consider the formation of a working group and its terms of reference with the aim of researching a possible community hub.

SAPC20-120 To receive an update on the defibrillator installation.

SAPC20-121 To consider Coronavirus emergency action to be taken (Cllrs Lari and Ellis).

SAPC20-122 To note the correspondence received and previously circulated to members.

SAPC20-123 To receive Items for Notification to be included on next meeting's agenda. (for information only).

SAPC20-124 To confirm date of next scheduled meeting.