

# St Albans Parish Council

3 Jackson Court, Farndon, Newark, Notts, NG24 3TS  
T: 07857774847, E: [clerk@stalbanpc.org](mailto:clerk@stalbanpc.org), W: <https://stalbanpc.org/>

Wednesday, 06 May 2020

## Notice:

You are invited to a meeting of St. Albans Parish Council which will be held online on Wednesday, 13<sup>th</sup> May 2020 at 19.00.

LOGIN – please follow [this link](#) to join the meeting. If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call.

Dial by your location

+44 203 481 5240 United Kingdom,

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 826 7580 7409

Password: 547599

Please call the clerk on 07851114847 if you are having any problems logging in.

Signed

Belina Boyer

Clerk to the Council

**SAPC20-44** Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

**SAPC20-45** To receive apologies for absence

**SAPC20-46** To receive questions and petitions from members of the public – for information only.

**SAPC20-47** To receive a report from the County and Borough Councillors

**SAPC20-48** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting

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**SAPC20-49** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

**SAPC20-50** To receive nominations for the position of vice-chairman to the council and elect a vice chairman.

**SAPC20-51** To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

**SAPC20-52** To consider a virtual meeting policy for approval.

**SAPC20-53** To consider authorising the purchase of an annual subscription to ZOOM meetings.

**SAPC20-54** To note that a casual vacancy has been declared.

**SAPC20-55** FINANCE:

- a. To receive the Payments and Receipts report for March and April 2020.
- b. To receive bank reconciliations for March and April 2020.
- c. To approve a preliminary finance report to year end 2020
- d. To consider if any funds should be committed to earmarked reserves.
- e. To consider any additional items to be added to the printed payment schedule.
- f. To approve the payment schedule for April/May and agree to sign it.
- g. To review and approve the regular payments schedule, direct debits and standing orders

**SAPC20-56** To resolve to add Cllr Thorpe as a signatory to the council's accounts and as an internet banking user with permission to view/authorise.

**SAPC20-57** PLANNING

To consider the following planning applications:

- [2020/0379 | Proposed conversion of existing conservatory including rendering of existing walls and new tiled pitched roof | 38 Jermyn Drive Bestwood NG5 9PN](#)

**SAPC20-58** To note recent legislation with regards to parish council meetings and consider whether or not to hold an annual meeting of the parish council.

**SAPC20-59** To receive an update on the logo competition

**SAPC20-60** To consider a motto or photo competition for adults.

**SAPC20-61** To consider commissioning a new website in order for the council's site to comply with recent legislation.

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**SAPC20-62** To receive an update on the defibrillator installation.

**SAPC20-63** To consider Coronavirus emergency action to be taken (Cllr Lari).

**SAPC20-64** To consider forthcoming meeting schedule for the 2020-21 municipal year.

**SAPC20-65** To consider insurance cover for 2020-2021 – to be tabled.

**SAPC20-66** To note the correspondence received and previously circulated to members.

**SAPC20-67** To receive Items for Notification to be included on next meeting's agenda. (for information only).

**SAPC20-68** To confirm date of next scheduled meeting.