

St Albans Parish Council

3 Jackson Court, Farndon, Newark, Notts, NG24 3TS
T: 07857774847, E: clerk@stalbanpc.org, W: <https://stalbanpc.org/>

Thursday, 21 May 2020

Notice:

You are invited to a meeting of St. Albans Parish Council which will be held online on Wednesday, 27th May 2020 at 19.00.

LOGIN – please follow [this link](#):

<https://us02web.zoom.us/j/83619130837?pwd=c1V1eIRxYTVWYzJzRVB2OU1FMjBoZz09>

to join the meeting. If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call.

Dial by your location

+44 203 481 5240 United Kingdom,

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 836 1913 0837

Password: 736235

Please call the clerk on 07851114847 if you are having any problems logging in.

Signed

Belina Boyer

Clerk to the Council

SAPC20-69 To elect a chairman for the 2020-21 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.

SAPC20-70 To elect a vice-chairman for the 2020-21 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.

SAPC20-71 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

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SAPC20-72 To receive apologies for absence

SAPC20-73 To receive questions and petitions from members of the public – for information only.

SAPC20-74 To receive a report from the County and Borough Councillors

SAPC20-75 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting

SAPC20-76 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

SAPC20-77 To review and adopt Standing Orders.

SAPC20-78 To review and adopt Financial Regulations and Financial Risk Assessment.

SAPC20-79 To receive minutes of previous St. Albans Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

SAPC20-80 To review and approve the asset register.

SAPC20-81 To resolve to defer the review of the following documents to a later meeting:

- a. Review of council's/staff subscriptions to other bodies (NALC/SLCC)
- b. Complaints procedure
- c. Policies, procedures and practices in respect of its obligations under the freedom of information and data protection legislation
- d. Media Policy
- e. Employment Policies and Procedures
- f. any other policies

SAPC20-82 To review the representation on or work with external bodies and arrangements for reporting back.

SAPC20-83 To note that a casual vacancy will remain until May next year when an election will be called.

SAPC20-84 FINANCE:

- a. To consider any additional items to be added to the printed payment schedule.
- b. To approve the payment schedule for May/June and agree to sign it.

SAPC20-85 To consider and approve the bank reconciliation and explanation of variances to be submitted with the AGAR.

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SAPC20-86 To receive the Internal Auditor's Report and consider any action resulting from it.
(If available)

SAPC20-87 To consider and approve the Annual Governance Statement for 2019-20

SAPC20-88 . To consider and approve the Accounting Statements for 2019-20

SAPC20-89 To appoint a councillor other than the chairman to verify bank reconciliations in accordance with financial regulations.

SAPC20-90

SAPC20-91 PLANNING

To consider the following planning applications:

- [2020/0417 | Erection of a single storey side extension. | 20 Larch Close Bestwood NG5 8SB](#)

SAPC20-92 To receive an update on the logo competition

SAPC20-93 To receive drafts for a motto or photo competition for adults and approve the detail.

SAPC20-94 To receive quotations for a new website and decide which provider to award the contract to.

SAPC20-95 To receive an update on the defibrillator installation.

SAPC20-96 To consider a report by Cllr Lari on Coronavirus emergency action to be taken.

SAPC20-97 To consider the parish's online presence, promoting the councils online platforms and improving engagement and interaction with the community. (Cllr Thorpe)

SAPC20-98 To consider if a link to "WalkinginEngland" should be added to the Council's website.

SAPC20-99 To note the correspondence received and previously circulated to members.

SAPC20-100 To receive Items for Notification to be included on next meeting's agenda.
(for information only).

SAPC20-101 To confirm date of next scheduled meeting.