

# St. Albans Parish Council

## Minutes of the Parish Council Meeting

Action

Held at Emmanuel Church Hall, Behind 10 Church View Close, Arnold, Nottingham, NG5 9QP on 30<sup>th</sup> October 2018 at 6.30 p.m.

Membership	Councillors:	
	Jason King	Chair
A	Tammy Bisset	Vice Chair
	Cal Bryant	
	John Clark	
	Pat Clark	
A	Keith Eddyshaw	
	Mike Robinson	
	Carole Wilson	
	Peter Wilson	

Councillors Absent are marked 'A'

### Also in Attendance

Gary Long                      Locum Clerk to the Council  
1 member of the public

### 2018/067 Apologies for Absence

Apologies for absence were received from Councillors Tammy Bisset and Keith Eddyshaw.

### 2018/068 Declarations of members' interests

There were no declarations on interest.

### 2018/069 Minutes of previous meeting

The minutes of the Parish Council meeting held on the 25<sup>th</sup> September 2018 were approved as a true and accurate record and signed by the Chair.

### 2018/070 Update on Actions

New Clerk: The panel reported that they are interviewing 3 candidates on 15th November. It was confirmed that the panel would be making the appointment – see minute 2018/022 (1) of the meeting held on 26<sup>th</sup> June 2018 - and would report to the next meeting.

An update on actions had been circulated and was noted.



Councillor John Clark had obtained information on defibrillators. It was agreed that the Parish Council would explore getting 2 defibrillators, one for Deer Park and one for Warren Hill. A number of practical issues, as well as costs, needed further work. It was agreed that Councillor John Clark would lead a working group for this consisting of himself, and Councillors Carole and Peter Wilson. The working group would report back to Parish Council in due course.

Councillors  
John Clark,  
Carole and  
Peter  
Wilson

The Clerk requested that the information be provided in advance so that it could be on the agenda and circulated with the papers before the meeting.

Councillor Mike Robinson had spoken to the lengthsman regarding the green waste but, as yet, there was no solution.

### **2018/071 Parishioners questions/statements**

There were no issues raised.

### **2018/072 Reports from Parish, Borough and County Councillors**

Councillor Mike Robinson reported that:

- Benedict Court parking was working well.
- The Tithe Gardens bus information was up and running.
- Work on the gardens parking hardstanding was ongoing.
- The final 8 road signs were due to be installed but 2 were spelt incorrectly.
- He would like additional '20's plenty' signs near the school.

Councillor Peter Wilson

- He had reported to broken Virgin Media boxes . He has received a job reference number but after 6 weeks there was still no action. He will chase this up.

Councillor Pat Clark

- WAG were putting on a firework display on Friday.
- The work to install the adult gym equipment on Muirfield Park is planned to start on 5<sup>th</sup> November.
- There is a 'photo-shoot' for the winners of the 'dog poo poster' competition.

### **2018/073 Closure of Audit**

A report regarding the closure of the audit of the final accounts of Bestwood St. Albans Parish Council, which had previously been circulated, was noted.

### **2018/074 Financial Report**

A financial report to 30<sup>th</sup> September, which had been circulated was noted.



## 018/075 Grit Bins

The Parish Council has 4 grit bins to install.

### Resolved:

1. The Clerk to contact Gedling Borough Council to request siting of grit bins Clerk  
at:
  1. Deer Park Drive, next to the Parish Council notice board.
  2. The grassed area at the junction of Deer Park Drive and Bestwood Lodge Drive, and
  3. Robin hood Road, on the recreation ground.
2. The Clerk to contact Nottingham City Homes to request the siting of a grit Clerk  
bin in the vicinity of Hadrian Gardens. Councillor  
Councillor Carole Wilson to confirm the exact location following a site visit. Carole  
Wilson

## 2018/076 Lamp Post Poppies

The Parish Council has 20 lamp post poppies to put up.

### Resolved: To put up:

1. 4 on Deer Park. Councillor Jason King to put up. Councillor  
Jason King
2. 10 on Bewcastle Drive and 6 on Muirfield Road. Councillors Mike Councillors  
Robinson, Carole Wilson and Peter Wilson to put up. Mike  
Robinson,  
Carole  
Wilson and  
Peter  
Wilson

## 2018/077 Date, time and location for the next Parish Council Meeting

**Resolved:** The next meeting will be Tuesday 27<sup>th</sup> November 2018, 6.30 p.m., at Oakwood Academy, Bewcastle Road, Warren Hill, Nottingham, NG5 9PJ.

## 2018/078 Exclusion of Press and Public

**Resolved:** That in view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

## 2018/079 Notice board and benches – Muirfield Park

It was agreed that Streetscape should install the notice board and 2 benches on Muirfield Park, with a concrete base for the benches at a cost of £1,840 taken Clerk  
from the Special Projects budget. 7 in favour.

There being no further items of business, the Chair thanked everyone for their contributions and closed the meeting at 8.11 p.m.



# ST ALBANS PARISH COUNCIL

## Receipts and Payments Summary at 30<sup>th</sup> September 2018

Income	ACTUALS	BUDGET	2017/18
VAT reclaimed	1494.91	0.00	
Bank Int	0.63	8.00	
Precept	26662.00	26,662.00	
Grant assistance	1380.00	1,380.00	
Other Income	66.00		
Spare	0.00		
	<u>£29,603.54</u>	<u>28,050.00</u>	<u>0.00</u>
<b>Expenditure</b>			
VAT on Purchases	0.00	240.00	
Insurance	314.89	700.00	
Audit	218.86	360.00	
Wages	1721.88	4,000.00	
PAYE	0.00	0.00	
Christmas Lights etc	0.00	1,500.00	
Firework display	1800.00	3,000.00	
Subscriptions	17.00	500.00	
Hall Hire	0.00	600.00	
Telephone	0.00	0.00	
Councillor Training	0.00	450.00	
Other Training	0.00	100.00	
Councillor Mileage	0.00	100.00	
Grants	500.00	4,000.00	
Domestic Allowance	0.00	0.00	
Clerks mileage	0.00	100.00	
Office expenses	0.00	100.00	
Office Equipment	0.00	0.00	
Website	0.00	200.00	
Bank charges	18.00	0.00	
Spare	0.00	0.00	
Miscellaneous	0.00	200.00	
Gritting	0.00	200.00	
Plants	0.00	500.00	
Chairmans Allowance & Expenses	0.00	270.00	
Benches	0.00	0.00	
Repairs – notice boards	0.00	0.00	
Notice Board Warren Hill	0.00	0.00	
<b>Contribution to Earmarked Reserves</b>			
Advertising & Legal	0.00	300.00	
Election costs	3376.21	2,500.00	
Special Projects	0.00	7,000.00	
Grit bins	0.00		
	<u>£7,966.84</u>	<u>26,920.00</u>	<u>0.00</u>
<b><u>BANK ACCOUNTS</u></b>			
Opening Balance 1 <sup>st</sup> April	26,162.78		
Add receipts	29,603.54		
Less Payments	7,966.84		
Current cash book balance	<u>£47,799.48</u>		



**MOVEMENTS IN EARMARKED RESERVES**

**As at 1<sup>st</sup> April**

Elections Reserve	4,000.00
Special Projects	
Advertising and Legal	

**4,000.00**

**Movements In**

Elections Reserve	2,500.00
Special Projects	7,000.00
Advertising and Legal	300.00

**9,800.00**

**Movements Out**

Elections Reserve	-3,376.21
Special Projects	0.00
Advertising and Legal	

**-3,376.21**

**As at 31<sup>st</sup> March**

Elections Reserve	3,123.79
Special Projects	7,000.00
Advertising and Legal	300.00
	0.00
	0.00
	0.00
	0.00
	0.00

**10,423.79**

<b>Total unallocated reserves</b>	<b><u>37,375.69</u></b>
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<b>TOTAL RESERVES</b>	<b><u>47,799.48</u></b>
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