

St. Albans Parish Council

Minutes of the Parish Council Meeting

Action

Held at Oakwood Academy, Bewcastle Road, Warren Hill, Nottingham, NG5 9PJ on 25th September 2018 at 6.30 p.m.

Membership Councillors:

A	Jason King	Chair
	Tammy Bisset	Vice Chair
	Cal Bryant	
	John Clark	
	Pat Clark	
	Keith Eddyshaw	
	Mike Robinson	
	Carole Wilson	
	Peter Wilson	

Councillors Absent are marked 'A'

Also in Attendance

Gary Long	Locum Clerk to the Council
1 member of the public	

2018/046 Apologies for Absence

Apologies for absence were received from Councillor Jason King.

In his absence Councillor Tammy Bisset took the Chair.

2018/047 Declarations of members' interests

Councillors Tammy Bisset, Cal Bryant, John Clark, Pat Clark, Keith Eddyshaw, and Mike Robinson declared a non pecuniary interest in Item 12. Grant Application as members of the Warren Action Group Committee.

Requests for a dispensation from non participation relating to Item 12 had previously been received from Councillors Tammy Bisset, Cal Bryant, John Clark, Pat Clark, Keith Eddyshaw, and Mike Robinson as on the grounds that so many members of the Parish Council have a disclosable pecuniary interest, a non-disclosable pecuniary interest or a non-pecuniary interest that it would impede the transaction of the business (i.e. the meeting would be inquorate). These were agreed.

2018/048 Minutes of previous meeting

The minutes of the Parish Council meeting held on the 31st July 2018 were approved as a true and accurate record and signed by the Chair of the meeting.



2018/049 Update on Actions

New Clerk: The panel reported that the deadline for receipt of applications had been extended to 7th October. This was noted.

An update on actions had been circulated and was noted.

2018/050 Parishioners questions/statements

There were no issues raised.

2018/051 Reports from Parish, Borough and County Councillors

Councillor Peter Wilson had reported missing doors on 2 Virgin Media cabinets. Councillor Mike Robinson reported that:

- He, together with councillors Pat Clark and Peter Wilson, would do a walk around the ~~ward~~ to identify overhanging trees needing trimming and report to Gedling Borough Council.
- He had been told in the 'Gedling Conversation' that disposal of green waste 'should not be a problem'. He would follow this up.
- The interactive bus sign at Tithe Gardens should be up by the end of October.

parish
GOC

Councillor
Robinson

Councillor Tammy Bissett reported that the order had been placed for the Christmas tree and lights.

2018/052 Risk Assessment

A report, together with a draft Risk Assessment, had previously been circulated.

Councillors Keith Eddyshaw and Carole Wilson volunteered to be on a Working Group to review this and report back to Parish Council. It was suggested that Councillor Jason King would be a good person to be on this Working Group. The Clerk agreed to contact him to see if he was willing, if not Councillor Tammy Bissett said she would.

Resolved:

1. A Working Group is set up to review the draft Risk Assessment and report back to Parish Council. The Group would consist of Councillors Keith Eddyshaw, Carole Wilson and Jason King (or Tammy Bissett).
2. The Clerk would ask Councillor King if he was willing to be on the Group.

Councillors
Eddyshaw,
C Wilson
and King
(or Bissett).

Clerk

2018/053 Budget Preparation

A proposed timetable and guidelines for producing a budget for 2019/20 had previously been circulated.



The proposed timetable was:

- November meeting: Draft budget based on current activity and guidelines below. Suggestions for inclusion in budget or removal from budget.
- January meeting: To agree the budget and precept.

This was agreed, together with the proposed financial guidelines.

Resolved:

1. The above timetable is approved. Clerk
2. A 3.5% increase is applied to the 2018/19 figures for the preparation of the 2019/20 budget unless a more precise figure can be estimated. Clerk
3. To note that if all else remains unchanged this will lead to an increase in the precept of 3.5%.

018/054 Policies

3 policies which are referred to in the clerks contract (as it currently stands) and have not yet been adopted had previously been circulated.

1. Sickness Absence Policy (encl.)
2. Health and Safety Working at Home Policy (encl.)
3. Equal Opportunity Policies (encl.)

These were agreed.

Resolved: The Sickness Absence Policy, Health and Safety Working at Home Policy, Equal Opportunity Policies are approved.

2018/055 Grant Application: Warren Action Group - Muirfield Road Recreation Ground

A grant application had previously been circulated for up to £8,250 towards play equipment on the Muirfield Road Recreation Ground. This would enable an application to be submitted to WREN for £100k. Gedling Borough Council had agreed to take on the responsibility for the equipment once installed. This was agreed.

Resolved: To grant WAG up to £8,250 towards play equipment on the Muirfield Clerk Road Recreation Ground to be paid once the exact amount is known.

2018/056 Grant Application: Friends of Bestwood Country Park – Andy's Adventure Playground

A grant application had previously been circulated for £500 towards Andy's Adventure Playground. Following discussion a vote was held: For: 4 Against: 3.

Resolved: To grant the Friends of Bestwood Park £500 towards Andy's Adventure Clerk Playground.



2018/057 Ongoing Projects Update

Notes of a meeting with Jennifer Urge regarding ongoing projects had previously been circulated. These were noted.

2018/058 Parish Plan/Neighbourhood Plan/Parish Strategy

Suggestions had previously been received that the Parish Council undertake a Parish Plan, Neighbourhood Plan and or Parish Strategy. The Clerk had circulated a paper briefly outlining these and pointing out that while they were not mutually exclusive each required a lot of work. It was not advisable to undertake more than one at a time. Each had advantages and disadvantages.

Following a discussion it was agreed to pursue a Parish Council Strategy to be underpinned by a feasibility study funded through the LIS scheme. Councillor Tammy Bisset agreed to convene a meeting inviting all parish councillors, County Councillors Michael Payne and Pauline Allen, and the CEO and Deputy CEO of Gedling Borough Council.

Resolved:

1. To pursue a Parish Council Strategy to be underpinned by a feasibility study funded through the LIS scheme. All
2. Councillor Tammy Bisset to convene a meeting inviting all parish councillors, County Councillors Michael Payne and Pauline Allen, and the CEO and Deputy CEO of Gedling Borough Council. Councillor Bisset

2018/059 Possible future summer events on the playing field

Councillor Mike Robinson wished to consider the Parish Council organising a summer event on Muirfield Park. Councillor Pat Clark reported that the Warren Action Group (WAG) was already in the process of organising such an event. It was agreed to leave this to WAG.

2018/060 The removal of a vandalised BT payphone on Muirfield Road

Councillor Peter Wilson reported on the damaged BT payphone on Muirfield Road asking if it should be repaired or removed. It was agreed that the Clerk would write to BT asking what the plans are for the payphone (repair or removal) and what the usage is.

Resolved: The Clerk will write to BT asking what the plans are for the payphone (repair or removal) and what the usage is. Clerk



2018/061 Community defibrillator

Councillor Peter Wilson initiated a discussion on getting a community defibrillator. Various issues of location, accessibility, permission and electricity supply were discussed. It was agreed it would be desirable to have a defibrillator available in the community. As a first step Councillor John Clark agreed to get a price.

Resolved: Councillor John Clark to get a price for a community defibrillator.

Councillor
J Clark

2018/062 Overgrown hedgerow/trees

This had been covered under minute 2018/051.

2018/063 Low fence on Muirfield Road Recreation Park

Councillor Peter Wilson reported that this was, once again, broken and that he had reported it. He would prefer a metal fence which, in the long run, should prove cheaper. Other councillors reported that this had been requested, and turned down by Gedling Borough Council, in the past.

2018/064 Road speed limits signs along Muirfield Road and Bewcastle Road

This had been covered under minute 2018/057 – Ongoing Projects.

2018/065 NCT service 88

Councillor Mike Robinson raised the issue of the reliability and age of the buses on the NCT service 88 which serves the Warren Hill and Gardens area. Following a discussion it was agreed that the Clerk would write to NCT asking about any plans to replace the No 88 'fleet' with newer, more reliable, buses.

Resolved: The Clerk to write to NCT asking about any plans to replace the No 88 'fleet' with newer, more reliable, buses.

Clerk

2018/066 Date, time and location for the next Parish Council Meeting

Resolved: The next meeting will be Tuesday 30th October 2018, 6.30 p.m., at Emmanuel Church Hall, Behind 10 Church View Close, Arnold, Nottingham, NG5 9QP.

There being no further items of business, the Chair thanked everyone for their contributions and closed the meeting at 8.26 p.m.



31. OCT. 18.